



Yearly Status Report - 2019-2020

Part A

Data of the Institution

1. Name of the Institution		GOVT. KOLASIB COLLEGE
Name of the head of the Institution		C. Lalmuankima
Designation		Principal (in-charge)
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		03837-220027
Mobile no.		9366168050
Registered Email		govtkolasibcollege@gmail.com
Alternate Email		gkciqac@gmail.com
Address		Venglai, Kolasib, Mizoram
City/Town		Kolasib
State/UT		Mizoram
Pincode		796081
2. Institutional Status		

Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Rural
Financial Status	state
Name of the IQAC co-ordinator/Director	T Zahmingliana
Phone no/Alternate Phone no.	03837222184
Mobile no.	7629812077
Registered Email	t.zahmingliana@gmail.com
Alternate Email	hruaiac@hotmail.com

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://govtkolasibcollege.edu.in/page/aqar
4. Whether Academic Calendar prepared during the year	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	https://govtkolasibcollege.edu.in/page/academic-calendar

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
2	B	2.07	2019	25-May-2006	18-Oct-2019

6. Date of Establishment of IQAC

11-Jul-2006

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
NIL	16-Sep-2019 0	0
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NIL	NIL	NIL	2020 0	0
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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

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10. Number of IQAC meetings held during the year :

2

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

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11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

NIL

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achievements/Outcomes
NIL	NIL
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14. Whether AQAR was placed before statutory body ?

No

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

No

16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2020
Date of Submission	08-Feb-2020
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	<p>Website The college has website named . There is a website administrator who ensures that college website is updated time to time. Through the website all the activities of the college and important notices concerning academics, examinations are uploaded on the website duly approved by the administrator and the Principal.</p> <p>Library The library computer is equipped with Soul 2.0 software for easier borrowing and returning of books. And INFLIBNET was also established in the college library to promote and implement computerization of operations and services in the libraries and to provide reliable access to document collection of libraries by creating online union catalogue of serials, theses/ dissertations, books, monographs and nonbook materials (manuscripts, audiovisuals, computer data, multimedia, etc.) in various libraries in India.</p> <p>Administration The College is dependent on email and WhatsApp as easy and rapid means of communication. Office automation is done, networking needs to be upgraded. Finance and Accounts College uses computers for preparing monthly salary and deduction statements. Online access for monitoring of bank accounts is done. Student Admission and Support Admission of students is maintained in the computers. Data of all students is saved. Students' data is also utilized to crosscheck those eligible for scholarships, and to identify PWDS (persons with disabilities) among the students.</p> <p>Examination The College and the affiliating Mizoram University is dependent on email communication regarding examination matters. The examination candidates' data are fed</p>

via Msexcel sheets to the Examination Department of the University, and Roll sheets which are generated by the University are printed and used for attendance during the examination period. Internal assessment (continuous assessment, CA) marks are submitted by the various Heads of Departments confidentially to the Examination Cell of the College, and these are sent to the Examination Department of the University by secure and confidential email.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

At the beginning of a semester the Institution holds Orientation Programme with all the newly admitted students in which the courses of study offered by the college, Semester system, internal assessment, minimum attendance required and Academic calendar of the college are intimated to them. Besides, each department distributes Xerox copy of course content of each paper and acquaints the students of the objective of study on the first day of the class. At the close of every semester each department has a meeting in which faculty members review and discuss the way they have delivered the course of study. They also identify slow learners and discuss how to help such students. In this meeting they also distribute among themselves the papers they will teach in the next semester. They remind themselves to prepare well for the paper, to execute their lesson plans and then to evaluate their teaching activity by posing questions to their students, asking them to raise questions any time during the class, and also to hold discussions with them on some topics of the course. To see that this strategy of the departments is executed Log Book system has been introduced. LogBook is prepared in a way to best serve the purpose of monitoring classroom activity. It is filled in by the teacher and countersigned by the appointed student in consultation with classmates. The teacher then submits the Log Book to the Vice Principal after every class. The practice clearly shows up to which of the course is covered. To ensure learning outcomes of each subject, continuous evaluation and internal assessment is carried out through assignments, class tests and group discussion in addition to the mandates of the University. Remedial classes are held for slow learners.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
NIL	NIL	Nil	0	0	0

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	NIL	Nil

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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nil	NIL	Nil

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Course On Computer Concepts (CCC)	01/07/2019	56
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
Nil	NIL	0
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Nil
Employers	Nil
Alumni	Nil
Parents	Nil

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
Online feedback form is placed in the institutional website, and graduating students of the Sixth (Final) Semester are required to complete the same within a specified timeframe before the publication of their results. The feedback is then shared with the different departments of the College, with a request for the Faculty to take adequate measures, if any are needed. The problems and suggestions are also taken up at the meeting of the Teaching Faculty, so that remedial measures are taken on an equal footing.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
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BA	Nil	600	460	460
BSc	Nil	80	50	50
BCA	Nil	25	11	11
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	521	Nil	56	Nil	Nil

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
56	56	Nil	12	0	0
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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Among each batch of mentee-students, almost half of them are usually found to be slow learners. The College organises a Mentor-Mentee Programme to solve some of the problems faced by the students. A Mentorship Committee was formed in January, 2018. Selected teachers are appointed as mentors. Each faculty member (Mentor) has about ten (10 students (Mentee) to work with, and it is their job to track their mentees progression. They assess the nature of the student's problems and then motivates them in a friendly way to reach their academic goals. A student-mentee often faces problems due to ignorance of the educational system, leading to poor attendance and heavy burden of back papers. The mentors and mentees meet up and discuss problems regarding studies or any related problems within their individual families. The mentor makes efforts in solving the problems of his/her mentee. With proper guidance of their mentor, a mentee can thereby be placed on the right track. The Mentor-Mentee programme initiated by the college also provides opportunity for Women Empowerment Cell to identify female students in need of counseling, guidance and support and seeks professional help accordingly. In connection with this, we have Legal Experts and Counselor to deal with the matter.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
521	56	1:9

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
48	37	11	0	0

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
Nill	NIL	Nill	NIL
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BCA	Nill	Nill	01/09/2020	19/10/2020
BSc	Nill	Nill	21/09/2020	19/10/2020
BA	Nill	Nill	21/09/2020	19/10/2020
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Since the introduction of Semester System in July 2009 by Mizoram University, Admission and Examination Cell of Government Kolasib College has tried its best to improve Continuous Internal Evaluation. The following steps have been taken with reference to improvement of Continuous Internal Evaluation. (a) Internal Examination Schedule was prepared for Odd and Even Semesters as under
 Odd Semester 1st Internal Examination :- 2nd Week of August Page 31/106 10-03-2021 11:20:51 Self Study Report of GOVT. KOLASIB COLLEGE
 2nd Internal Examination :- 2nd week of September
 Even Semester 1st Internal Examination :- 1st week of March
 2nd Internal Examination :- 2nd week of April
 (b) Setting questions and conducting of Internal Examination is done by respective departments in accordance with the Examination Routine framed by Admission and Examination Cell. (c) All Departments are instructed to follow University question pattern to check deviation and copy of the same is to be submitted to the concerned Cell(Admission and Examination) to ascertain the correctness of the said question set. (d) After completing First and Second Internal Examination, departments are instructed to submit Final Continuous Assessment marks to the Admission and Examination Cell, marks are compiled and sent to Examination Department of Mizoram University online. (e) The Admission and Examination Cell undertakes the responsibility of checking student's regularity in attending classes. Students having unsatisfactory percentage of attendance are informed to meet the Principal for necessary counselling. (f) Regarding Admission of fresh students to 1st Semester, Prospectus and Admission forms are prepared and the date for personal interview/counselling are fixed. Candidates seeking admission are helped in terms of choosing the subjects, University and College rules and regulations are also highlighted. The above Internal Examination Schedule was followed for a period of 9 years, however with modifications made by the University regarding dateline for filling repeater and regular examination forms, and submission of final CA marks revisions had to be made accordingly. The following revision was thereby made in 2018 with respect to Internal Examination Schedule.
 Odd Semester 1st Internal Examination :- 2nd Week of August
 2nd Internal Examination :- 2nd week of October
 Even Semester 1st Internal Examination :- 2nd week of March
 2nd Internal Examination :- 1st week of April

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250

words)

The Institution strictly adheres to the Academic Calendar for the conduct of CIE in all matters including:- (a) Time of 1st and 2nd Internal Examination. The committee chalks out Internal Examination routine on the time specified earlier and displays it for students and teachers. All Departments are requested to strictly follow the routine framed. The Admission and Examination Cell supervise and coordinate the Internal Examination for smooth and fair Internal Examination. (b) Student Roll Sheet and remittance of fees- Repeater, Improvement and regular students are submitted to the University within the time-frame. (c) Question paper requirements are submitted to the University in time. All Departments are provided a format in which they have to indicate clearly the number of students, Paper name and paper code are filled in. Question paper requirements are sent accordingly. (d) List of students who are qualified for the coming examination are then sent to the University. That is 75 of attendance prescribed by the University. In order to meet the time-frame of the University, Admission and Examination Cell takes necessary steps and precaution(at the time of filling examination form a late fee is imposed). Notices are displayed, letters are sent to the Head of Department, phone calls are made to students and teachers on certain occasions make use of IT media of communication like whatsapp to communicate necessary information to students such as datelines for filling up exam forms etc.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://govtkolasibcollege.edu.in/page/po-pso-co>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
Nill	BSc	Nill	8	7	87.5
Nill	BA	Nill	106	66	62.26

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://govtkolasibcollege.edu.in/page/student-satisfaction-survey>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nill	0	NIL	0	0

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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative

practices during the year

Title of workshop/seminar	Name of the Dept.	Date
District Innovative Challenge	EDC, Planning and Programme Implementation Dept. Mizoram	10/02/2020

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Replacement of plastic Bag with paper bag.	Samuel Lalhruaizela	EDC, Planning and Programme Implementation Dept. Mizoram	11/02/2020	1st Prize
Replacement of plastic Bag with paper bag.	RK. Lalengmawia	EDC, Planning and Programme Implementation Dept. Mizoram	11/02/2020	1st Prize
Replacement of plastic Bag with paper bag.	G. Vanlalhruaizeli	EDC, Planning and Programme Implementation Dept. Mizoram	11/02/2020	1st Prize
Replacement of plastic Bag with paper bag.	Vanicia Lalruatsanga	EDC, Planning and Programme Implementation Dept. Mizoram	11/02/2020	1st Prize
Disposal of waste without harming environment	Fiona Vanlalruatfeli	EDC, Planning and Programme Implementation Dept. Mizoram	11/02/2020	2nd Prize
Disposal of waste without harming environment	Lalnghakmawii	EDC, Planning and Programme Implementation Dept. Mizoram	11/02/2020	2nd Prize
Disposal of waste without harming environment	VL Vohbika Sailo	EDC, Planning and Programme Implementation Dept. Mizoram	11/02/2020	2nd Prize
Disposal of waste without harming environment	David Vanlalremfela	EDC, Planning and Programme Implementation Dept. Mizoram	11/02/2020	2nd Prize
Organic Farming	Malsawmkima	EDC, Planning and Programme Implementation Dept. Mizoram	11/02/2020	3rd Prize
Organic Farming	Lalhruaitluanga	EDC, Planning and Programme Implementation Dept. Mizoram	11/02/2020	3rd Prize

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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation	Name	Sponsored By	Name of the	Nature of Start-	Date of
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Center			Start-up	up	Commencement
NIL	NIL	NIL	NIL	NIL	Nil
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NIL	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Chemistry	1	Nil
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
NIL	0
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
NIL	NIL	NIL	Nil	0	0	0
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NIL	NIL	NIL	Nil	0	0	0
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	7	11	12	0
Presented papers	1	0	0	0
Resource	0	0	1	0

persons

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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Swachh Campaign was conducted at the College Campus	NSS Unit	4	250
National Integration Camp at Kokrajhar	NSS Unit	1	10
(Valentines Day), Voluntary Blood Donation for District Hospital Kolasib	NSS Unit	4	71
Walkathon for Fit India Movement from Diakkawn Square to Hmar veng, Kolasib	NSS Unit	4	320
Training on Capacity Building of Leadership and personality Development through Life Skills at Government Zirtiri Residential Science College	NSS Unit	4	30
HIV/AIDS Awareness Campaign	NSS Unit and Red Ribbon Club	4	280
N.S.S Foundation Day	NSS Unit	4	60
Cleanliness Drive was conducted at the College campus	NSS Unit	4	350
Clean Tuichhuahen River Drive	NSS Unit	4	90

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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NIL	NIL	NIL	0
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government

Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
NIL	NIL	NIL	0	0
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NIL	NIL	NIL	0
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
NIL	NIL	NIL	Nil	Nil	NIL
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
NIL	Nil	NIL	0
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
0	0

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Others	Existing
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
SOUL	Fully	SOUL 2.0.7	2012

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
	Text Books	8439	3648277	69	7585	8508
Reference Books	662	528900	0	0	662	528900
Journals	25	11175	Nil	Nil	25	11175
e-Journals	1	5750	Nil	Nil	1	5750

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NIL	NIL	NIL	Nil

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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	73	1	3	0	0	0	1	5	0
Added	0	0	0	0	0	0	0	0	0
Total	73	1	3	0	0	0	1	5	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

5 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NIL	Nil

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
0	0	0	0

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The institution practices a policy of decentralization of authority for efficient look over, maintenance and best utilization of its available resources. The following initiatives are taken to implement the policy. 1.The institution has a building construction and maintenance committee to supervise the new construction and extensions needed from time to time and also for the overall infrastructural maintenance of the college. 2.The college has different committees which are made to look after the maintenance of physical infrastructure, Internet and Wi-Fi facility, canteen, parking zone, hostel facilities, sports maintenance and expansion and for library facilities etc. 3.For the maintenance and repair of computers, the college takes assistance of special technical Experts. 4.Electrification and water supply system of the institution is being regularly monitored and maintained. 5.Professor in charges deployed to look after the maintenance and repair of the physical infrastructure of the college like canteen, sports ground, library, RO water filter maintenance, toilet, etc. 6.Adequate in - house staff is employed to meticulously maintain hygiene, cleanliness and infrastructure on the campus so as to provide a congenial learning environment. 7.Classrooms, Staffrooms, Seminar halls and Laboratories, etc are cleaned and maintained regularly by Non - teaching staff of the college. Dustbins are placed in every room on all the floors. 8.Proper inspection is done and verification of stock takes place at the end of every year. 9.The college has got two solar power systems which are utilized for lighting and power back up to the computers and other instruments. In addition, the college has got a generator for emergency power supply.

<https://govtkolasibcollege.edu.in/>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Belarani Award and Excelence Award	4	16000
Financial Support from Other Sources			
a) National	Tribal Scholarship	443	3560000
b)International	Nil	Nil	Nil

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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
NIL	Nil	0	0

No file uploaded.

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed

Nill	NIL	0	0	0	0
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
NIL	0	0	NIL	0	0
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
Nill	1	B.A	Economics	IGNOU	M.A
2020	1	B.A	Political Science	Mizoram University	Master of social work
2020	10	B.A	Political Science	Mizoram University	M.A
2020	1	B.A	Political Science	DIET	D.EL.ED
2020	1	B.A	English	Mizoram University	Masters in Clinical Psychology
2020	2	B.Sc	Chemistry	Mizoram University	M.Sc
2020	5	B.A	Education	IGNOU, MZU	M.A
2020	1	B.A	Education	MIZORAM YOUTH COMMISSION	MPSC
2020	2	B.A	Economics	Mizoram University	M.A
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Nill	0
No file uploaded.	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
NIL	NIL	Nil
No file uploaded.		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
Nil	NIL	Nil	Nil	Nil	Nil	NIL
No file uploaded.						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Students Union was established in the year 1984 and its constitution was adopted then. Since its inception the Students Union has been actively functioning as per its constitution. The constitution states that the jurisdiction of the Union shall be confined to the college. Its aims and objectives are stated as:- 1) To explore and promote students up to the maximum level, 2) To look after the welfare and interests of the students and the college, 3) To create and develop academic atmosphere of the college, 4) To foster unity, mutual understanding and assistance among the the students, 5) To organize co-curricular activities and to maintain good relations with the public. Any student of the college is a member of the Union on payment of Rs. 20/- as membership fee unless otherwise amended by the General Body from time to time. The Executive Body of the Union shall consist of:- a) President, b) Vice-President, c) General Secretary, d) Assistant General Secretary, e) Cultural Secretary, f) Games Sports Secretary, g) Indoor Games Secretary (Common Room), h) Debating Secretary, i) Editor, SU Magazine, j) Assistant Cultural Secretary, k) Assistant Games Sports Secretary, l) Assistant Games Sports Secretary (Common Room), m) Assistant debating Scretary, n) Assistant Editor, SU Magazine, and Class Representatives - two from each section/class. There shall be one Professor-in-charge in each department. The principal is the President of the Students Union. Barring the President all these office-bearers are elected by the students on secret ballot and the election is conducted by the Presiding Officer and polling officers appointed by the Principal. Professors-incharge are appointed by the Principal. The term and tenure of the office bearers and Professors-in-charge is one academic year. The elected office-bearers of the Students Union for the current session (2018 - 2019) are:- Vice President - Lalrinhlua General Secretary - Laldintluanga Assistant GS - Vanlalduhzuala Magazine - C Lalremmuana Assistant Magazine - C Lalruatfela Indoor - Robert Lalrokima Varte Assistant Indoor - Lalpianpuia Outdoor - F Vanlalvena Assistant Outdoor - Zorinmawia Debatiing - Ramdingliana Assistant Debating - Lalrohluia Social and cultural - Lalremsanga Assistant Social and Cultural - H.Lalmuanawma The highest authority of the Students Union is the General Body consisting of all members. A meeting of the General Body is convened at least once a year. Any provision of the constitution may be amended by a meeting of the General Body in which 1/3 of the members are present and voting. The students Union has been organizing sports and cultural activities, College Week, publishing Magazine, Organizing Fresher's social every year. It is a forum through which the students voice their grievances (when they have any) to the college authority. As regards to representation of students on academic and administrative bodies/committees of the institution the Vice-

President and the General Secretary of the students Union are members of the Internal Quality Assurance Cell (IQAC).

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

At the initiative of the Subcommittee in charge of Alumni Association GKC Alumni Association was formed on 17th July, 2015. The elected Office bearers are: President : Mr. Andrew V.L. Auva, Vice President : Mr. Laldingsanga Sailo Secretary : Mr. R. Lalchungnunga Asstt. Secretary : Mr. Zomuanpuia Pachuau Treasurer : Ms. M.C. Laldinmawii Fin. Secretary : Mr. Samuel Lalfela.

Contribution of Alumni Association: 2015-2016 Once the Alumni Association was in place, it was keen to contribute towards the development of the college. In fact, the first agenda before its first meeting was what it could do. As invited the Association participated in the Opening function of the College Week, 2015. Three of the Office-Bearers, Andrew V.L. Auva, the President, Laldingsanga Sailo, Vice President, and MC Laldinmawii, Treasurer lent hands in acting as judges in various competitions held during the College Week, 21st - 26th September, 2015. Seeing the lack of ceiling fans in the classrooms the Association bought four (4) ceiling fans for the classrooms on the 1st March, 2016 2016 - 2017 In the year, 2016 seeing the insufficient number of drinking water point for students the Association bought and presented Water filter-cum-cooler which was installed at the corridor of the main classroom. The Association bought four (4) more ceiling fans for the classrooms on 20th March, 2017. 2017 - 2018 In the year, 2017-2018 the Alumni Association sent representatives to participate in the College Week held during 18th -23rd September, 2017. They acted as judges in some items of competitions. As a gesture of gratitude to the Hindustan Petroleum Corporation Limited (HPCL), the President, Mr. Andrew V.L. Auva and the Secretary, Mr. Lalchungnunga accompanied, on the 24th September, 2017 the Principal and staff of the college to Saitual College, where the HPCL handed over scholarships for the second time to 130 of our students amounting to Rs. 6,80,700/- They also had the opportunity to talk to the leaders of HPCL seeking further help for over-all development of the college.

5.4.2 – No. of enrolled Alumni:

72

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

NIL

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The institution practices a policy of decentralization of authority for efficient look over, maintenance and best utilization of its available resources. The following initiatives are taken to implement the policy. 1. At the spearhead of the College administration, the Principal is further supported by the College Development Committee, to discuss and formulate plans and strategy on important and urgent matters. 2. The College is administered participatively through several committees, from academic matters, welfare of

students and staff, infrastructural acquisition and maintenance, etc. All of these Committees meet at the regular Faculty Meeting to finalize and resolve on the execution of various matters. Regarding Service Rules, Procedures, and recruitment, the State Government adopts Central Service Rules. Since the State Government adopts the UGC pay, promotional policies of the UGC are in effect.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	Affiliated to the Mizoram University the college uses the curriculum designed by the Mizoram University. Many of the Teachers are involved at the University level committees, where curriculum development is undertaken from time to time, such as in School Boards and Department level Boards of Studies. The college upgrades pedagogy to be responsive to the revisions in courses.
Teaching and Learning	At the beginning of a semester the Institution holds Orientation Programme with all the newly admitted students in which the courses of study offered by the college, Semester system, internal assessment, minimum attendance required, and academic calendar of the college are intimated to them. Students are also provided photocopies of relevant course content and study material. Each department has regular meetings in which faculty members review and discuss the way they have delivered the course of study. They also identify slow learners and discuss how to help such students. At these meetings they also distribute among themselves the papers/portions they will teach in the next semester.
Examination and Evaluation	Since the introduction of the Choice-Based Credit System (CBCS), the students are to face at least two (2) internal evaluation examinations and submit regular assignments during each semester. Internal examinations are time-bound to ensure that the students are tested on as much of the syllabus as possible. At the end of every semester, they face the End-Semester Examination.
Research and Development	Though research facilities of the College are still in development stage,

many of the Faculty have registered for research leading to Ph.D. degree at the Mizoram University. Some of the Science Faculty of this College have also completed Minor Research Projects under the UGC, and two Major Research Projects under UGC and DST have also been completed.

Library, ICT and Physical Infrastructure / Instrumentation

The College Library serves as the only practical source of approved textbooks and reference material for the Faculty and Students of the College. Upgradation of the Library has been under way and a number of books and volumes have also been procured and some donated to the Library. The Library is ICT-enabled with internet browsing and searching facilities. The Library management system is managed through SOUL 2.0.7 software.

Human Resource Management

The Principal is the Head of the Institution. He is the Chairman of all Committees of the College, and is the main correspondent of the College in all official dealing with Government and University, as well as managing the everyday running of the College. The Teaching Faculty of the College are responsible for the academic activities, co-curricular activities, non-curricular activities, etc., of the College. Shared responsibility through resolutions at Faculty, Departmental, and other specific committees, followed by positive action ensures that all the activities of the College are carried out smoothly. The Establishment Staff of the College are responsible for the day-to-day works, such as cleanliness, office automation and correspondence, etc.

Admission of Students

Every year, at the announcement of results of the Higher Secondary School Leaving Certificate (HSSLC) examinations, the College issues advertisement for admission to the undergraduate courses. Prospective students apply through a prescribed format and pay requisite fees, after which they undergo a face-to-face counselling process to determine their aptitude and earmark potential strong and weak students, and to also help them in selecting their subject combination and core subject.

E-governance area	Details
Administration	The College is dependent on email and WhatsApp as easy and rapid means of communication. Office automation is done, networking needs to be upgraded.
Finance and Accounts	College uses computers for preparing monthly salary and deduction statements. Online access for monitoring of bank accounts is done.
Student Admission and Support	Admission of students is maintained in the computers. Data of all students is saved. Students' data is also utilized to cross-check those eligible for scholarships, and to identify PWDs (persons with disabilities) among the students.
Examination	The College and the affiliating Mizoram University is dependent on email communication regarding examination matters. The examination candidates' data are fed via MS-Excel sheets to the Examination Department of the University, and Roll sheets which are generated by the University are printed and used for attendance during the examination period. Internal assessment (continuous assessment, CA) marks are submitted by the various Heads of Departments confidentially to the Examination Cell of the College, and these are sent to the Examination Department of the University by secure and confidential email.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
Nill	NIL	NIL	NIL	Nill
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
Nill	NIL	NIL	Nill	Nill	Nill	Nill

No file uploaded.

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
NIL	0	Nil	Nil	0
No file uploaded.				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
3	3	0	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
NIL	NIL	NIL

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

NIL

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NIL	0	0
No file uploaded.		

6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	NIL	Yes	Principal
Administrative	No	NIL	Yes	Principal

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

NIL

6.5.3 – Development programmes for support staff (at least three)

NIL

6.5.4 – Post Accreditation initiative(s) (mention at least three)

NIL

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	Nil
c) ISO certification	Nil
d) NBA or any other quality audit	Nil

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
Nil	NIL	Nil	Nil	Nil	0
No file uploaded.					

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Nil	Nil	Nil	0	0

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
NIL

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Braille Software/facilities	Yes	2
Rest Rooms	Yes	2
Scribes for examination	Yes	2

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
Nil	Nil	Nil	Nil	Nil	NIL	NIL	Nil
No file uploaded.							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Nil	Nil	NIL

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
NIL	Nil	Nil	Nil
No file uploaded.			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. The College Beautification Committee took organized social work to clean the College campus. 2. The College Beautification Committee planted flowering plants around the College campus. 3. In collaboration with Mizo Students' Union Kolasib Sub-Headquarters, the College raised awareness and placed signage to make the College campus plastic-free. 4. Smokeless incinerator was constructed to burn organic waste. 5. Measures were made to complete rain water harvesting from all the College buildings.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1. Departmental Teacher - Student Interface Objectives: 1. To evaluate and improve learning outcomes: To evaluate whether students' knowledge of the course and then to upsize learning outcomes, so that they may be able to apply and integrate knowledge and skills acquired from teaching. 2. To identify which teacher is the right one to teach which paper: To identify which among the teachers in a department should teach which paper. The voice of the students may be taken into consideration. 3. To create a cordial relationship between teachers and students: Frequent interactions would result in a close and friendly relationship between teachers and students. The context: Unemployment has become insurmountable everywhere. Therefore, it is desirable that the college produces employable graduates. The most suitable means (at our disposal) to this end, we think, is a Monthly Departmental Teacher-Student Interface in every class of a Semester in which students will voice their opinion about each teacher and the course they are studying. The Practice: Every department had Monthly Teacher-Student Interface on an appointed day in every class of the July-December Semester in the year 2018. At the Interface students would name the topic they had any problem in understanding. And another teacher would briefly lecture on the topic, if necessary taking turns until the topic is clear to the students. When all the teachers have done the job students would be asked to pick the one whose way of lecture they find easiest to understand. Since students' understanding capacity varies and unanimity cannot be expected, the teachers will have to go with the majority vote. This practice, to be successful, calls for sacrifice and humility on the part of the teachers. They have to accept their students' opinion about them. The result: teachers will redistribute among themselves papers to teach if it is called for. When students are done they would then be asked questions on any topics by teachers other than the one who has taught that topic. This is done to assess the students' understanding of the paper. The teachers would then pick which topics need revision, if there is any. Revision is done in the next days. Monthly Teacher-Student Interface takes only one day of the month. There are only three classes of a department in a Semester. Interface could take an hour or two, or even three hours. In any case, three Interface(s) could be held in one day. Sometimes the Principal or the Coordinator of the IQAC would join the Interface to observe the proceedings. Evidence of success: The Practice resulted in closer relationships between the teachers and the students. Without the Practice the students would have had no chance to freely express their problems in understanding the teaching of any teacher. It is a good platform where teachers and students interact about academic problems. The Departmental Teacher-Student Interface also serves as auditing time for the faculty members of the department and is very useful in finding out individual teacher's standing as well as the department's. Shortcomings are detected and made good

as a result of the Practice. The Practice makes every faculty member of the department aware of the topics being taught by his/her colleagues. In this way he/she can input or even help out if there is any need. In short, this Practice enables the faculty members of the department to put in collective efforts to give the best possible teaching. Problems encountered and resources required:

Problems encountered:- 1) The inhibition of the students. At the first and second Monthly Departmental Teacher-Student Interface the main problems encountered were the inhibitions of the students. Their respect to their teachers and their not being fluent in English made them hesitant. 2) Sacrifice on the part of the Teachers. The teachers were also uneasy with the Practice. It was too demanding for them. However, once there was a unanimous resolution as a result of deliberation after deliberations about the proposed Practice and with the objectives clear in their mind they knew they had to take the plunge.

3) A limit to making good shortcomings. It is impossible to fully make good shortcomings of teachers of a department. However, it is worth the try.

Resources required:- The great advantage of the practice is that it does not entail financial expenditure neither does it require additional classrooms or facilities. However, it certainly calls for teachers' readiness to go the extra mile for the good of their students. In short, the resources required for the practice is humility on the part of the teachers. In conclusion, it may be affirmed that the Practice is worth to go on with, particularly for colleges like ours with not much financial resources.

2. Outreach Programmes Objectives: 1) To reach out to the society and contribute to its well being. 2) To cultivate a sense of social responsibility in the students.

3) To enable a better interaction between the college and the society. The

context: Recounting the history of the college the teaching and non-teaching staffs of the college today are overwhelmed with indebtedness to the founders. We recall and remind ourselves the hardships they had overcome and their bumpy ride to bring the college to where it is now. The staff of the College cannot but feel obligated to give back whatever we can to the society. This sense of gratitude gave birth to this Outreach Programme. The Practice: The Outreach Programme was put up to the Teaching Staff Meeting where it was given shape and endorsed. Departments of the college are required to find ways and means to be beneficial to the society in line with the above-stated objectives. In the month of September, 2018 the Department of Botany conceived of an idea to educate the community on food poisoning, with an emphasis on eating poisonous mushrooms because, three years ago, in April 2016, all members of a family except the youngest of them, died of eating poisonous mushrooms in the neighbouring Mamit District. They launched an Awareness Campaign among the students of C.Z Higher Secondary School at. Teachers and Core students of Botany Department went to the school. The students gave lectures on poisonous mushrooms to class 12 students. It was expected that these Higher Secondary School students would, in turn, educate their parents and their neighbours about poisonous mushrooms. In the month of March, 2019 the Teaching Staff Meeting resolved to donate books to the Library of Branch YMA, Saidan village. When contacted about the proposal, the leaders of the Branch YMA Saidan were more than happy to receive the books. Teaching and non-teaching staff as well as students donated books for this purpose. Evidence of success: In the case of awareness campaign on mushroom poisoning it is hard to gauge success. But what is certain is that the students of the college acted as role models for the school students in reaching out to the society. Moreover, our college students did quite well (more than expected of them by their teachers) in delivering the lectures. It was a good exposure and a real test of their learning outcomes. In the case of donating books for Library, there were practically no hesitations. Everybody at the college was willing to donate. The success of this measure may be gauged by the sense of gratitude from the leaders and the Library being enriched with the books donated. These are some ways of reaching out and giving back to the society. Hopefully, more outreach programmes will follow for the

college is committed to this sort of service to the society. Problems encountered and Resources required: Problems encountered:- As to the Awareness Campaign, because of their timid nature, it took quite some time for the teachers to get their students prepared for the lectures. But it is gratifying to see that once they had done it they were happy with the experience. No resources are required for the programme, save for the students' knowledge that they had acquired from classroom teaching. Regarding book-donation to the Library of YMA there were practically no problems. The books were not purchased but contributed by the teaching and non-teaching staffs as well as students. Resources required:- Apart from the intellectual capital no financial resources were required. In conclusion, it may be said that the sense of gratitude that we witnessed became a very strong motivation to go on with the Practice.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://govtkolasibcollege.edu.in/page/best-practices>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Since the accreditation of the institution in 2019, efforts have been made to improve the physical infrastructure of the College. Since a common hall for conducting examinations and important gatherings of the College is wanting, completion of construction of Main Hall of the College was taken up in full swing. Seeing the plight of the College and in acknowledgement of the needs of the College, Mr K. Lalrinliana, M.L.A. and Minister, contributed a princely amount of Rs 10 lakhs for completion of roofing structure and decoration of the Main Hall. Looking back at the origins of the College, the College feels the need and the responsibility to not just educate the local youth, but also repay the local society through social work through its N.S.S. Unit.

Provide the weblink of the institution

<https://govtkolasibcollege.edu.in/>

8.Future Plans of Actions for Next Academic Year

Future Plans for the next Academic Year (2020-2021) Since the College faced much problem during the Covid pandemic, such as disruption of offline classes, requisition of the College Campus as Covid Centres by the District Administration, and as found necessary to impart teaching-learning in online mode, the College is considering the following plan of action: ? Upgrading Teachers' knowledge to deliver the Course content online ? Familiarisation of Google Meet, Zoom, Webex, etc., platforms as mode of participatory teaching online ? Familiarization with Google Forms as an online examination tool ? Upgrading internet facilities ? Reachout to students with limited or no mobile or data access, and those with no mobile phones