

**GOVERNMENT KOLASIB COLLEGE**  
**INTERNAL QUALITY ASSURANCE CELL**  
**Meeting No. 1 of 2021-22**

Date : 3<sup>rd</sup> September, 2021  
Time : 01:00 – 03:00 p.m.  
Venue : Office Chamber of the Principal

**Members present:**

1. Mr T. Zahmingliana, Principal & Chairman
2. Mr Christopher J.Z. Lawlor, Coordinator
3. Mr C. Vanlalhruaia, Secretary
4. Mr Laltanpuia Rengsi, Vice Principal & Member
5. Mr Thangchhuana Sailo, Member
6. Dr B.K. Mallik, Member
7. Prof. V.K. Bharati, Member
8. Dr Tracy Lalduhawmi, Member
9. Mr Lalrinchhana, Member
10. Mr C. Lalngaihzuala, Member
11. Mr R.D. Lalnunsanga, Member
12. Mr Vanlalhruaia, Head Assistant
13. Ms Vanlalhruaii Hrahse, Library Assistant
14. Mr R.K. Lalhuanawma, Students' Union Vice President
15. Mr K. Malsawmtluanga, Students' Union General Secretary

**Agenda:**

Action Plan for the academic year 2021-22

**Resolution:**

The Action Plan for the academic year 2021-22 is as follows:

- i) to encourage faculty members to publish more research papers and also apply for research projects under various schemes of Govt. of India
- ii) to organize seminar, workshop and training programs
- iii) to improve the efficiency of various cells and clubs of the College
- iv) to organize exposure program for students
- v) to conduct skills development and career guidance initiatives for students
- vi) to conduct feedback from various stakeholders



**T. ZAHMINGLIANA  
LAWLOR**  
*Chairman*



**CHRISTOPHER**                      **J.Z.**  
*Coordinator*

**GOVERNMENT KOLASIB COLLEGE**  
**INTERNAL QUALITY ASSURANCE CELL**  
**Meeting No. 2 of 2021-22**

Date : 1<sup>st</sup> October, 2021  
Time : 11:00 a.m.  
Venue : Office Chamber of the Principal

**Members present:**

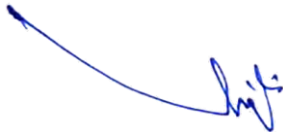
1. Mr T. Zahmingliana, Principal & Chairman
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5. Dr B.K. Mallik, Member
6. Prof. V.K. Bharati, Member
7. Mr R.D. Lalnunsanga, Member
8. Mr Vanlalhruaia, Head Assistant
9. Ms Vanlalhruaii Hrahsel, Library Assistant

**Agenda:**

Filling up of Academic & Administrative Audit (AAA) form

**Resolution:**

All departments of the College are to furnish the AAA form with relevant data between July 2020 and June 2021. A meeting of Heads of Departments/department representatives will be convened on the 5<sup>th</sup> October, 2021.



**T. ZAHMINGLIANA**  
*Chairman*



**CHRISTOPHER J.Z. LAWLOR**  
*Coordinator*

**GOVERNMENT KOLASIB COLLEGE**  
**INTERNAL QUALITY ASSURANCE CELL**  
**Meeting No. 3 of 2021-22**

Date : 2<sup>nd</sup> November, 2021  
Time : 12:00 noon  
Venue : Office Chamber of the Principal

**Members present:**

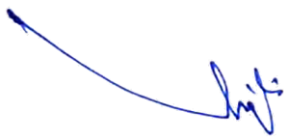
1. Mr T. Zahmingliana, Principal & Chairman
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4. Dr Tracy Lalduhawmi, Member
5. Mr Lalrinchhana, Member
6. Mr C. Lalngaihzuala, Member
7. Mr R.D. Lalnunsanga, Member
8. Mr Vanlalhruaia, Head Assistant
9. Ms Vanlalhruaia Hrahse, Library Assistant

**Agenda:**

Preparation of Annual Quality Assurance Report (AQAR)

**Resolution:**

Compilation of documents during the academic years 2019-20, 2020-21, 2021-22, 2022-23 for AAA and AQAR to be finished by September, 2023.



**T. ZAHMINGLIANA**  
*Chairman*



**CHRISTOPHER J.Z. LAWLOR**  
*Coordinator*

**GOVERNMENT KOLASIB COLLEGE**  
**INTERNAL QUALITY ASSURANCE CELL**  
**Meeting No. 4 of 2021-22**

Date : 1<sup>st</sup> December, 2021  
Time : 11:00 a.m.  
Venue : Office Chamber of the Principal

**Members present:**

1. Mr T. Zahmingliana, Principal & Chairman
2. Mr F. Lalhmunsiamama, Member
3. Mr R.D. Lalnunsanga, Member
4. Mr Lalrinchhana, Member
5. Mr Vanlalhruaia, Head Assistant
6. Ms Vanlalhruii Hrahsel, Library Assistant
7. Mr Christopher J.Z. Lawlor, Coordinator & Secretary
8. Mr R.K. Lalchhuanawma, Students' Union Vice President
9. Mr K. Malsawmtluanga, Students' Union General Secretary

Mrs Vanlaltanpuui and Mrs Jennifer L. Pachuau expressed their inability to attend the meeting.

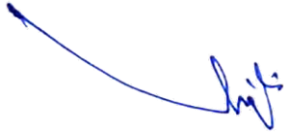
**Agenda:**

1. Distribution of works for timely submission of AQAR
2. Submission of departmental meeting minutes
3. Submission of meeting minutes/action taken reports of clubs/cells
4. Submission of semester-wise admission report and examination result

**Resolutions:**

1. The Principal and Coordinator will take active measures to ensure timely submission of AQAR. Works will be distributed among the employees of the College so as to complete the exercise in time. Much work can be delegated and submitted in online mode, and this may be used to expedite the works.
2. All Heads of Departments are requested to submit departmental meeting minutes/report of meetings that are supposed to be held at the beginning of every semester and towards the end of every semester (i.e. minimum of two meetings every semester).
3. The Chairs/Secretaries of all clubs/cells are to submit detailed meeting minutes/action taken reports.

4. Admission and Examination Cell/Committee is requested to submit semester-wise admission and examination result report.
5. All reports may be submitted in soft copy to the Coordinator, IQAC via email at [gkciqac@gmail.com](mailto:gkciqac@gmail.com) latest by the 7<sup>th</sup> December, 2021 without fail.



**T. ZAHMINGLIANA**  
*Chairman*



**CHRISTOPHER J.Z. LAWLOR**  
*Coordinator*

**GOVERNMENT KOLASIB COLLEGE**  
**INTERNAL QUALITY ASSURANCE CELL**  
**Meeting No. 5 of 2021-22**

Date : 18<sup>th</sup> January, 2022  
Time : 01:00 p.m.  
Venue : IQAC Room

**Members present:**

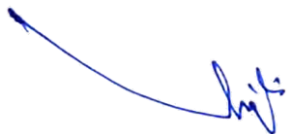
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4. Mr Lalrinchhana, Core Member
5. Mr C. Lalngaihawma, Core Member
6. Mr Zoramkhuma, Core Member
7. Dr P.C. Lalremruata, Core Member
8. Mr Vanlalhruaia, Head Assistant
9. Ms Vanlalhruaii Hrahsel, Library Assistant

**Agenda:**

Ongoing preparation of AQAR 2020-21

**Resolution:**

In order to smoothen the ongoing preparation of AQAR 2020-21, all departments, clubs and cells of the College are to be reminded to feed the IQAC with all relevant data at their earliest.



**T. ZAHMINGLIANA**  
*Chairman*



**Dr LALLIANZUALI CHHANGTE**  
*Assistant Coordinator-cum-Secretary*

**GOVERNMENT KOLASIB COLLEGE**  
**INTERNAL QUALITY ASSURANCE CELL**  
**Meeting No. 6 of 2021-22**

Date : 10<sup>th</sup> March, 2022  
Time : 01:00 p.m.  
Venue : IQAC Room

**Members present:**

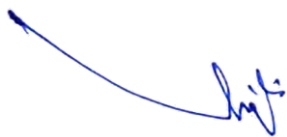
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6. Mr Zoramkhuma, Core Member
7. Dr P.C. Lalremruata, Core Member
8. Mr Vanlalhruaia, Head Assistant
9. Ms Vanlalhruaii Hrahsel, Library Assistant

**Agenda:**

Workshop on National Education Policy 2020

**Resolution:**

“Workshop on National Education Policy 2020” to be organized in collaboration with the Department of Education tentatively on the 5<sup>th</sup> April, 2022 at the College. Prof. Lalbiakdiki Hnamte, Director, College Development Council, Mizoram University to be invited as a resource person.



**T. ZAHMINGLIANA**  
*Chairman*



**Dr LALLIANZUALI CHHANGTE**  
*Assistant Coordinator-cum-Secretary*



**GOVERNMENT KOLASIB COLLEGE**  
**INTERNAL QUALITY ASSURANCE CELL**  
**Meeting No. 7 of 2021-22**

Date : 14<sup>th</sup> April, 2022  
Time : 01:00 p.m.  
Venue : IQAC Room

**Members present:**

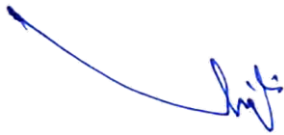
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10. Mr R.K. Lalchhuanawma, Students' Union Vice President
11. Mr K. Malsawmtluanga, Students' Union General Secretary

**Agenda:**

Awareness Campaign & Cleanliness Drive on Single-use Plastic

**Resolution:**

“Awareness Campaign & Cleanliness Drive on Single-use Plastic” to be jointly organized by the IQAC and the Eco-Club in observance of Earth Day on the 22<sup>nd</sup> April, 2022 at the College. The event will be funded by Mizoram State Pollution Control Board.



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**Dr LALLIANZUALI CHHANGTE**  
*Assistant Coordinator-cum-Secretary*

**GOVERNMENT KOLASIB COLLEGE**  
**INTERNAL QUALITY ASSURANCE CELL**  
**Meeting No. 8 of 2021-22**

Date : 2<sup>nd</sup> May, 2022  
Time : 01:00 p.m.  
Venue : IQAC Room

**Members present:**

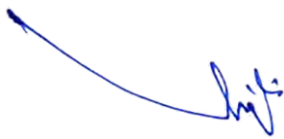
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7. Dr P.C. Lalremruata, Core Member
8. Mr Vanlalhruaia, Head Assistant
9. Ms Vanlalhruaii Hrahsel, Library Assistant

**Agenda:**

Preparation for AAA and AQAR

**Resolution:**

Documents during the academic years 2019-20, 2020-21, 2021-22 for AAA and AQAR to be compiled before commencement of the next academic session.



**T. ZAHMINGLIANA**  
*Chairman*



**Dr LALLIANZUALI CHHANGTE**  
*Assistant Coordinator-cum-Secretary*