

Resolutions of the IQAC Meeting held on 30th July 2020

Date & Time: 30th July 2020; 11:00 a.m.

Venue: Office Chamber of the Principal

1. The Principal Dr C. Lalmuankima chaired the meeting. He welcomed the Members, specially those who have been able to attend the meeting from out station despite the adversities of the Covid pandemic.
2. **Resolution-1: Constitution of Academic Committee.** The Meeting resolved to constitute an Academic Committee to look into the conduct of teaching-learning during the Covid pandemic.

Composition of the Committee:
Chairman: Dr C. Lalmuankima, Principal
Vice-Chairman: Mr Laltanpuia Rengsi, Associate Professor
Secretary: Mr Christopher J.Z. Lawlor, Associate Professor
Assistant Secretary: Dr K. Vanrammawia, Assistant Professor

The Committee shall co-opt to itself other Members as it deems fit, in order to develop ways and means to carry out effective teaching for the students. The Committee may convene a meeting at an appropriate time to devise appropriate strategies.

Purview of the Committee:
The Committee is requested to look into the following matters, in addition to other issues that may arise:

- (a) **Mode of teaching.** The Committee is to look into the various options to deliver teaching to the students - whether offline or online mode is feasible, and to look into the challenges and solutions thereof.
- (b) **Preparation of Multiple Choice Questions (MCQs).** The Committee is required to devise a means for the teachers to prepare a MCQ bank for the students, since the Semester examinations will be conducted using MCQs.
- (c) **Student Identity and Attendance.** The Committee is to make Class-wise Whatsapp groups for easy contact with Students. Class Attendance is also to be taken regularly.

3. **Resolution-2: Office attendance during pandemic.** The Committee resolved that the strict measures such as (a) wearing of masks at all times, (b) temperature checks, and (c) maintaining social distancing at all times is to be enforced at all times. Sharing of food at mealtimes/lunch etc is to be avoided at all costs. The staff are to be advised to inform the College authority in case of suspected contact or illness, and to take all precautionary measures.
4. **Resolution-3: Monitoring of College activities through pandemic.** Due to the pandemic, many activities of the College will be curtailed, and the IQAC resolves to monitor the various activities of the College via Whatsapp groups.
5. **Resolution-4: Action Plan for 2020-2021:** 1). To upgrade teachers' knowledge on online teaching methods.2). To reach out to students with limited internet access. 3). To cultivate a sense of social responsibility in the students.4). To conduct various enrichment programs for students 5). To observe important National and International Days
6. The meeting was adjourned with a vote of thanks from the Chair.



Dr

C.

*Professor
Chairman*



**LALMUANKIMA
CHRISTOPHER J.Z. LAWLOR**
Principal Associate

Secretary IQAC

IQAC

Proceedings and Resolutions of the IQAC Meeting

Date & Time: 21st October 2020; 11:30 a.m.

Venue: Office Chamber of the Principal

1. The Principal Dr C. Lalmuankima chaired the meeting.
2. **Agenda-1: Review of Teaching-Learning activities.** The Committee reviewed the measures and strategy adopted by the Academic Committee to look into the conduct of teaching-learning during the Covid pandemic.
 - (a) **Teaching conducted online.** The Chairman reported that classes have commenced in online mode. Teachers are free to use the Google Meet, Zoom, and other conference platforms to conduct teaching.
 - (b) **Orientation for First Year students.** An interaction of First Year/Semester Fresher students with Teaching Faculty was conducted batchwise due to pandemic, wherein familiarization with examination norms and online learning using Google Meet, Zoom, etc. platforms was given. Besides, students were also appraised on etiquette on social media platforms.
 - (c) **Training on preparing MCQs using Google Forms.** Since many of the teachers are used to the traditional offline mode of classroom teaching, a training was conducted by Mr Lalrinchhana, Assistant Professor, Computer Sciences & Applications, on using Google Forms to prepare multiple choice questions (MCQs).
 - (d) **Student loans.** The Chairman reported that four (4) students had registered for the ensuing Semester; however, due to Covid pandemic they were facing shortage of funds for their study.

Resolution-1. It was resolved that the financial assistance be provided to four (4) students by writing off their loans amounting to Rs. 14,580 (Rupees Fourteen thousand five hundred eighty) only.

3. **Agenda-2: Report on Admission.** Mr Laltanpuia Rengsi, Chairman, Admission & Examination Cell, provided a report on the trend of admission to various Streams and Semesters of the College, and compared it to the admission trend of 2019.

Year & Class	2019	2020	% increase
B.A. Semester-I	215	289	25.21
B.A. Semester-III	129	159	
B.A. Semester-V	120	133	
Total	464	581	
B.Sc. Semester-I	26	31	44.44
B.Sc. Semester-III	8	16	
B.Sc. Semester-V	11	18	
Total	45	65	
B.C.A. Semester-I	8	6	36.36
B.C.A. Semester-III	-	3	
B.C.A. Semester-V	3	6	
Total	11	15	
Grand Total	520	661	27.16

4. **Agenda-3: Review of Examination Results.** Mr Laltanpuia Rengsi, Chairman, Admission & Examination Cell, also presented the performance of the College students at the last Under-Graduate Examination, 2020.

Department	No. of Candidates	First Div	Second Div	No. Passed	Pass %age
Economics	13	9	1	10	76.90
Education	24	12	3	15	62.50

English	4	4	-	4	100.00
Geography	20	11	3	14	70.00
History	8	-	-	-	-
Mizo	8	5	1	6	75.00
Pol. Science	26	13	1	14	53.80
Public Admn.	3	3	-	3	100.00
Botany	1	1	-	1	100.00
Chemistry	1	1	-	1	100.00
Mathematics	1	1	-	1	100.00
Physics	1	-	-	-	-
Zoology	4	4	-	4	100.00
Comp. Apps	-	-	-	-	-
Total	114	64	9	73	72.16

➤ **Lalhriatrengi Hauhna** secured 3rd Rank in Political Science, with CGPA 8.32 (A+ Grade)

➤ **Th. Dimneihing Singsit** secured 8th Rank in Botany, with CGPA 8.31 (A+ Grade)

The Committee expressed satisfaction over the results which have improved since the previous year (2019)

Resolution-2. The Committee resolved to review the results of the Under

Graduate Examination 2020 at a Teaching Faculty meeting to be convened on 29th November 2020.

5. **Agenda-4: Graduation Day 2020.** Due to the pandemic restrictions, the College Academic Committee has postponed the organizing of Graduation Day for the current batch of Graduates. After consultation with the District administration, it was proposed to conduct the Graduation Day 2020 ceremony in a befitting way for the 2020 batch of graduate students, observing all protocols against Covid pandemic on the 18th December 2020.

Resolution-3. The Committee resolved to accord the College Academic Committee due responsibility to organize the same.

6. **Miscellaneous reports:**

- (a) Lalrohlua, BA, Sem-V was one of the winners of Ek Bharat Shreshtha Bharat (EBSB) online Quiz competition during January-June 2020 on MyGov platform. He is the only winner from our state, and has won a trip for two (self and one companion) for visiting our partner state Bihar by Ministry of Tourism, as reported by Pu T. Zahmingliana, EBSB Nodal Officer.
- (b) Farewell Meeting for Mr Bharat Rai, Associate Professor & Head, Department of Botany, who is proceeding on retirement, would be conducted on 29th November 2020.

7. The meeting was adjourned with a vote of thanks from the Chair.



Dr

C.

Professor
Chairman



**LALMUANKIMA
CHRISTOPHER J.Z. LAWLOR**
Principal Associate

Secretary IQAC

IQAC

Proceedings and Resolutions of the IQAC Meeting

Date & Time: 5th January 2021; 11:30 a.m.

Venue: Google Meet

1. The Principal Dr C. Lalmuankima chaired the meeting.
2. **Agenda-1: Review and update of College activities.** The Committee reviewed the activities of the College since the last IQAC Meeting.
 - (a) **Demise of Mr Lalrinmuana.** The Chairman informed the Committee of the unfortunate demise of Mr Lalrinmuana, Casual Teaching Faculty in Botany Department on the 1st January 2021. The Committee observed a short silence to mourn the passing of a colleague.
 - (b) **Visit of Joint Director, HTE.** Mr Lalhmingthanga, Joint Director (H&TE), and Mr C. Thuamluaia, Superintendent, H&TE, visited the College on the 9th December 2020, and had interaction with the Teaching Faculty and Establishment/Administrative Staff of the College. The programme was coordinated by the College Academic Committee, and it was a very successful programme.
 - (c) **Graduation Day 2020.** The College conducted Graduation Day for outgoing graduates on the 18th December 2020. Mr B.S. Thapa, former Principal of the College, was the Chief Guest.
3. **Agenda-2: Calendar for the Semester.** Mr Laltanpuia Rengsi, Chairman, Admission & Examination Cell, informed the Calendar to be followed by the Departments.
4. **Agenda-3: Academic & Administrative Audit (AAA).** The Coordinator IQAC Mr Christopher Lawlor briefed the meeting about the instructions received from the Directorate to conduct, compile and maintain the Academic & Administrative Audit (AAA).

Resolution. The Committee resolved that the Coordinator IQAC issue a Notice to all the concerned Departments for preparing their respective AAA reports. A soft copy of the required format is to be circulated along with the Notice.
5. **Agenda-4: College Week.** The Principal informed the Committee regarding the conduct of College Week, which was proposed to be held during 22-26 February 2021.

6. **Agenda-5: Teaching Faculty Meeting.** As proposed, a meeting of the Teaching Faculty of the College is to be convened on 1st March 2021.

7. The meeting was adjourned with a vote of thanks from the Chair.



Dr

C.

*Professor
Chairman*



**LALMUANKIMA
CHRISTOPHER J.Z. LAWLOR**
Principal Associate

Secretary IQAC

IQAC

Proceedings and Resolutions of the IQAC Meeting

Date & Time: 15th March 2021; 11:30 a.m.

Venue: Google Meet

1. The Principal Dr C. Lalmuankima chaired the meeting.
2. **Agenda-1: Review and update of College activities.** The Committee reviewed the activities of the College since the last IQAC Meeting.
 - (a) **Observation of National Education Day.** The College observed National Education Day on 11th November 2020, to mark the birth anniversary and contributions of Maulana Azad to the upliftment of education in the country. The College IQAC to prepare a common presentation in pdf, detailing the important points of National Education Day, while keeping the language simple enough for students to peruse by themselves. In order to share the responsibility among the Teaching Faculty of the College, all the Teachers taking the first classes in every stream and semester were asked to present the National Education Day presentation during their class(es), ensuring that all the students were informed of the contributions of Maulana Azad and the importance of education. In order to ensure maximum participation, the presentation was thus shared and made available to the 600-plus students in 42 classes in all the 3 streams offered by the College. As a feedback mechanism, the Principal and Vice Principal monitored the Whatsapp groups of the College, also visiting the online class presentations on Google Meet and Zoom. So as to provide supporting information to this report, the Teachers were asked to share screenshots of their classes during their presentations.
 - (b) **Observation of National Science Day.** National Science Day 2021 was observed with a webinar with the theme: “Future of Science, Technology and Innovation: Impact on Education, Skills, and Work”, held for teaching faculty and students of Science and Computer Applications of this College, on 1st March 2021, which was jointly organized with Mizoram Science, Technology & Innovation Council (MISTIC), Government of Mizoram, and catalyzed by National Council for Science and Technology Communication, Department of Science and Technology, Government of India.
 - (c) **Scientific Webinar.** Scientific Webinar with the theme: “Future of Science, Technology and Innovation: Impact on Education, Skills, and Work”, for

teaching faculty and students of Science and Computer Applications of this College, during 8-11 March 2021, which was jointly organized with Mizoram Science, Technology & Innovation Council (MISTIC), Government of Mizoram, and catalyzed by National Council for Science and Technology Communication, Department of Science and Technology, Government of India.

(d) .

3. **Agenda-2:**

4. **Agenda-3:** .

5. **Agenda-4: College Week.** The Principal informed the Committee regarding the conduct of College Week, which was proposed to be held during 22-26 February 2021.

6. **Agenda-5: Teaching Faculty Meeting.** As proposed, a meeting of the Teaching Faculty of the College is to be convened on 25th March 2021 in preparation for Inauguration of New Multipurpose Hall of the College and release of Annual Magazine on 31st March 2021.

7. The meeting was adjourned with a vote of thanks from the Chair.



Dr

C.

*Professor
Chairman*



**LALMUANKIMA
CHRISTOPHER J.Z. LAWLOR**

Principal Associate

Secretary IQAC

IQAC