# GOVERNMENT KOLASIB COLLEGE INTERNAL QUALITY ASSURANCE CELL Meeting No. 1 of 2022-23

Date	: 12 <sup>th</sup> July,	2022
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Time : 01:00 p.m.

Venue : Office Chamber of the Principal

## Members present:

- 1. Mr T. Zahmingliana, Principal & Chairman
- 2. Mr Laltanpuia Rengsi, Vice Principal
- 3. Mr C. Lalngaihawma, Secretary
- 4. Dr Lallianzuali Chhangte, Coordinator
- 5. Mr Zoramkhuma, Assistant Coordinator
- 6. Dr P.C. Lalremruata, Member
- 7. Dr Vanlaltanpuii, Member
- 8. Mr Joel Vanlalmuanpuia, Students' Union Vice President
- 9. Mr Jerome Malsawmtluanga, Students' Union General Secretary

#### Agenda:

- 1. Action Plan for the academic year 2021-22
- 2. Compilation of AQAR 2021-22
- 3. Monthly Departmental Report (July 2022)
- 4. Monthly Attendance Report (July 2022)

### **Resolutions:**

1. The Action Plan for the academic year 2022-23 is as follows:

i) to strengthen campus infrastructure

ii) to prepare for the upcoming Academic & Administrative Audit (AAA) by Higher & Technical Education Department, Govt. of Mizoram

iii) to conduct Fortnightly Meeting to monitor and appraise the activities undertaken by the departments, committees, clubs and cells of the College

iv) to organize Faculty Development Programs, seminars and workshops

v) to conduct extensive skill development programs for students

vi) to encourage students' participation in various academic and extra-curricular activities both at state and national levels

vii) to raise NCC in the College

viii) to establish functional IPR Cell and collaborate with Patent Information Centre, MISTIC

- 2. In connection with the ongoing compilation of AQAR, all departments of the College are to furnish the forms with relevant data between July 2021 and June 2022.
- 3. Pursuant to the practice introduced by the IQAC that all departments of the College are to furnish the Monthly Departmental Report form with relevant data during July, 2022. Last date of submission is 5<sup>th</sup> August, 2022.
- 4. All departments of the College are to furnish the Monthly Attendance Report form for the month of July for all papers. Last date of submission is 10<sup>th</sup> August, 2022.

T. ZAHMINGLIANA Chairman

C. Lym

C. LALNGAIHAWMA Secretary

# GOVERNMENT KOLASIB COLLEGE INTERNAL QUALITY ASSURANCE CELL Meeting No. 2 of 2022-23

Date : 17<sup>th</sup> August, 2022

Time : 12:30 p.m.

Venue : IQAC Room

## Members present:

- 1. Mr T. Zahmingliana, Principal & Chairman
- 2. Mr Laltanpuia Rengsi, Vice Principal
- 3. Mr C. Lalngaihawma, Secretary
- 4. Dr Lallianzuali Chhangte, Coordinator
- 5. Mr Zoramkhuma, Assistant Coordinator
- 6. Dr P.C. Lalremruata, Member
- 7. Dr Vanlaltanpuii, Member

## Agenda:

- 1. Report of 1<sup>st</sup> Internal Test Mark
- 2. Compilation of AQAR

- 1. All departments of the College are to furnish the report form for 1<sup>st</sup> internal Test Mark not later than 20<sup>th</sup> August, 2022.
- The deadline for submission of Yearly Report 2021-22 (for AQAR & AAA) is 31<sup>st</sup> August, 2022.

T. ZAHMINGLIANA Chairman

C. LALNGAIHAWMA Secretary

# **GOVERNMENT KOLASIB COLLEGE INTERNAL QUALITY ASSURANCE CELL** Meeting No. 3 of 2022-23

: 3<sup>rd</sup> September, 2022 Date

Time : 12:00 noon

Venue : IQAC Room

## **Members present:**

- 1. Mr T. Zahmingliana, Principal & Chairman
- 2. Mr Laltanpuia Rengsi, Vice Principal
- 3. Mr C. Lalngaihawma, Secretary
- 4. Dr Lallianzuali Chhangte, Coordinator
- 5. Mr Zoramkhuma, Assistant Coordinator
- 6. Dr P.C. Lalremruata, Member
- 7. Dr Vanlaltanpuii, Member
- 8. Mr Joel Vanlalmuanpuia, Students' Union Vice President
- Mr Jerome Malsawmtluanga, Students' Union General Secretary 9.

### Agenda:

- 1. Monthly Departmental Report (August 2022)
- 2. Monthly Attendance Report (August 2022)
- 3. Mentoring
- 4. Observance of Ozone Day

- Monthly Departmental Report (August 2022) to be submitted to the Secretary, IQAC via 1. WhatsApp not later than 8<sup>th</sup> September, 2022.
- 2. Monthly Attendance Report (August 2022) to be submitted to the Secretary, IQAC via WhatsApp not later than 8<sup>th</sup> September, 2022.
- 3. Mentoring to be carried out within the month of September, 2022. List of mentors & mentees along with mentoring guidelines to be published. 1st Internal Test mark, attendance in July & August also to be issued for the perusal of all concerned.

T. ZAHMINGLIANA

C. dym C. LALNGAIHAWMA

## Chairman

Secretary

# **GOVERNMENT KOLASIB COLLEGE INTERNAL QUALITY ASSURANCE CELL** Meeting No. 4 of 2022-23

: 3<sup>rd</sup> October, 2022 Date

: 2:00 p.m. Time

Venue : IQAC Room

#### **Members present:**

- 1. Mr T. Zahmingliana, Principal & Chairman
- 2. Mr Laltanpuia Rengsi, Vice Principal
- 3. Mr C. Lalngaihawma, Secretary
- 4. Dr Lallianzuali Chhangte, Coordinator
- 5. Mr Zoramkhuma, Assistant Coordinator
- 6. Dr P.C. Lalremruata, Member
- 7. Dr Vanlaltanpuii, Member

#### Agenda:

Monthly Attendance Report (September 2022)

#### **Resolutions:**

Monthly Attendance Report (September 2022) to be submitted to the Secretary, IQAC via WhatsApp not later than 7<sup>th</sup> October, 2022.

T. ZAHMINGLIANA Chairman

C. Lym C. LALNGAIHAWMA

Secretary

# GOVERNMENT KOLASIB COLLEGE INTERNAL QUALITY ASSURANCE CELL Meeting No. 5 of 2022-23

Date : 14<sup>th</sup> November, 2022

Time : 10:30 a.m.

Venue : IQAC Room

### Members present:

- 1. Mr T. Zahmingliana, Principal & Chairman
- 2. Mr Laltanpuia Rengsi, Vice Principal
- 3. Mr C. Lalngaihawma, Secretary
- 4. Dr Lallianzuali Chhangte, Coordinator
- 5. Mr Zoramkhuma, Assistant Coordinator
- 6. Dr P.C. Lalremruata, Member
- 7. Dr Vanlaltanpuii, Member
- 8. Mr Joel Vanlalmuanpuia, Students' Union Vice President
- 9. Mr Jerome Malsawmtluanga, Students' Union General Secretary

#### Agenda:

Submission of Activity Report 2021-22

#### **Resolution:**

All club/cells of the College are to submit their activity report (write-up & photos) during the academic session 2021-22 (July 2021 – June 2022) to IQAC email <u>iqacreportgkc@gmail.com</u> not later than 17<sup>th</sup> November, 2022.

T. ZAHMINGLIANA Chairman

C. Lym

C. LALNGAIHAWMA Secretary

# GOVERNMENT KOLASIB COLLEGE INTERNAL QUALITY ASSURANCE CELL Meeting No. 6 of 2022-23

Date : 3	31 <sup>st</sup> January, 2023
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Time : 12:00 – 12:55 p.m.

Venue : Office Chamber of the Principal

### Members present:

- 1. Mr T. Zahmingliana, Principal & Chairman
- 2. Mr Laltanpuia Rengsi, Vice Principal
- 3. Mr C. Lalngaihawma, Secretary
- 4. Dr Lallianzuali Chhangte, Coordinator
- 5. Mr Zoramkhuma, Assistant Coordinator
- 6. Dr P.C. Lalremruata, Member
- 7. Dr Vanlaltanpuii, Member
- 8. Mr Christopher J.Z. Lawlor
- 9. Mr Joel Vanlalmuanpuia, Students' Union Vice President
- 10. Mr Jerome Malsawmtluanga, Students' Union General Secretary

Mr C. Vanlalhruaia was unable to attend the meeting.

### Agenda:

- 1. Improvement of Science laboratories and BCA studies
- 2. Leadership Development Training
- 3. Preparation of documents for AAA and AQAR

### **Resolutions:**

1. In connection with improvement of Science laboratories, plans and estimates for purchasing equipments to be prepared by the faculty of Science, and a meeting with Principal and Vice Principal to be convened at the earliest.

While in case of BCA, competent authority in the State Government may be asked the possibility of having at least one regular teacher.

- 2. Leadership Development Training for SDG Local Immersion Programmes for Higher Educational Institutions at MINECO, Khatla to be held on on 3<sup>rd</sup> February, 2023 may be attended by any of the members of IQAC in online/offline mode.
- 3. Compilation of documents during the academic years 2019-20, 2020-21, 2021-22 & 2022-23 for AAA and AQAR to be finished by September, 2023.

The Principal and Vice Principal are entrusted to find the possibility of formation of working subcommittees in accordance with assessment criteria or reconstruction of the existing committees wherever necessary.

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T. ZAHMINGLIANA Chairman

C. Lym C. LALNGAIHAWMA

Secretary

# **GOVERNMENT KOLASIB COLLEGE INTERNAL QUALITY ASSURANCE CELL** Meeting No. 7 of 2022-23

: 3<sup>rd</sup> February, 2023 Date

Time : 11:00 a.m.

Venue : IQAC Room

#### **Members present:**

- 1. Mr T. Zahmingliana, Principal & Chairman
- 2. Mr Laltanpuia Rengsi, Vice Principal
- 3. Mr C. Lalngaihawma, Secretary
- 4. Dr Lallianzuali Chhangte, Coordinator
- 5. Mr Zoramkhuma, Assistant Coordinator
- 6. Dr P.C. Lalremruata, Member
- 7. Dr Vanlaltanpuii, Member
- 8. Mr C. Vanlalhruaia, Member

#### Agenda:

Monthly Departmental Report (October, November & December 2022)

### **Resolution:**

Monthly Departmental Report (October, November & December 2022) to be submitted to the Secretary, IQAC via WhatsApp on or before 15<sup>th</sup> February, 2023.

T. ZAHMINGLIANA Chairman

C. Lym C. LALNGAIHAWMA

Secretary

# GOVERNMENT KOLASIB COLLEGE INTERNAL QUALITY ASSURANCE CELL Meeting No. 8 of 2022-23

Date : 1<sup>st</sup> March, 2023

Time : 2:00 p.m.

Venue : IQAC Room

## Members present:

- 1. Mr T. Zahmingliana, Principal & Chairman
- 2. Mr Laltanpuia Rengsi, Vice Principal
- 3. Mr C. Lalngaihawma, Secretary
- 4. Dr Lallianzuali Chhangte, Coordinator
- 5. Mr Zoramkhuma, Assistant Coordinator
- 6. Dr P.C. Lalremruata, Member
- 7. Dr Vanlaltanpuii, Member

Mr C. Vanlalhruaia was unable to attend the meeting.

### Agenda:

- 1. Monthly Departmental Report (January & February 2023)
- 2. Monthly Attendance Report (January & February 2023)
- 3. 1<sup>st</sup> Internal Test Mark
- 4. Fortnightly Meeting

- 1. Monthly Departmental Report (January & February 2023) to be submitted to the Secretary, IQAC via WhatsApp on or before 7<sup>th</sup> March, 2023.
- 2. Monthly Attendance Report (January & February 2023) to be submitted to the Secretary, IQAC via WhatsApp on or before 7<sup>th</sup> March, 2023.
- 3. 1<sup>st</sup> Internal Test mark in all papers to be submitted to the Secretary, IQAC via WhatsApp on or before 24<sup>th</sup> March, 2023.
- 4. A Fortnightly Meeting to be conducted during the months of March and April to ensure the progress of all departments, clubs and cells of the College.



C. Lym C. LALNGAIHAWMA

Secretary

# **GOVERNMENT KOLASIB COLLEGE INTERNAL QUALITY ASSURANCE CELL** Meeting No. 9 of 2022-23

: 3<sup>rd</sup> April, 2023 Date

: 02:30 p.m. Time

: IQAC Room Venue

## **Members present:**

- 1. Mr T. Zahmingliana, Principal & Chairman
- 2. Mr Laltanpuia Rengsi, Vice Principal
- 3. Mr C. Lalngaihawma, Secretary
- 4. Dr Lallianzuali Chhangte, Coordinator
- 5. Mr Zoramkhuma, Assistant Coordinator
- 6. Dr P.C. Lalremruata, Member
- 7. Dr Vanlaltanpuii, Member

## Agenda:

- 1. Mentoring
- 2. Monthly Attendance Report (March 2023)
- 3. Lecture/Presentation on Implementation of NEP 2020

- Mentoring to be carried out within the month of April, 2023. List of mentors & mentees 1. along with mentoring guidelines, attendance in January & February and 1st Internal Test mark to be shared for the perusal of all concerned.
- 2. As mentoring will be carried out little later than expected, attendance in March for all papers may be incorporated. Attendance in March to be compiled not later than 14<sup>th</sup> April, 2023.
- 3. In preparation for commencement of NEP in UG Colleges in Mizoram from July 2023 onwards, a "Lecture on Implementation of NEP 2020" to be organized on 28th April, 2023. Prof. Benjamin Lalrinsanga, Nodal Officer, NEP 2020 to be invited as a Resource Person.

**T. ZAHMINGLIANA** Chairman

C. Lym C. LALNGAIHAWMA

Secretary

## GOVERNMENT KOLASIB COLLEGE INTERNAL QUALITY ASSURANCE CELL Meeting No. 10 of 2022-23

Date : 10<sup>th</sup> May, 2023

Time : 12:00 p.m.

Venue : IQAC Room

### Members present:

- 1. Mr T. Zahmingliana, Principal & Chairman
- 2. Mr Laltanpuia Rengsi, Vice Principal
- 3. Mr C. Lalngaihawma, Secretary
- 4. Dr Lallianzuali Chhangte, Coordinator
- 5. Mr Zoramkhuma, Assistant Coordinator
- 6. Dr P.C. Lalremruata, Member

Mr C. Vanlalhruaia & Dr Vanlaltanpuii were unable to attend the meeting.

#### Agenda:

Collection of Biodata of teaching faculty

#### **Resolution:**

All faculty members of the College are to furnish Biodata format with relevant information (during the year 2022-23) along with a recent passport-size photograph and submit to the Secretary, IQAC via WhatsApp not later than 15<sup>th</sup> May, 2023.

T. ZAHMINGLIANA Chairman

C. Lym

C. LALNGAIHAWMA Secretary