



GOVERNMENT OF MIZORAM

**CITIZENS' CHARTER FOR
GOVERNMENT KOLASIB
COLLEGE**

FOR THE YEAR 2021



Citizens' Charter for Government Kolasib College for the year 2021

ADDRESS: KOLASIB, MIZORAM

WEBSITE: GOVTKOLASIBCOLLEGE.EDU.IN

DATE OF ISSUE: 30.06.2021

Kolasib College was established by a meeting of important local leaders on 19th July 1978. It was first affiliated to the North-Eastern Hill University (NEHU) up to the Pre-University level in 1979 and, shortly after, it was given recognition by the State Government. Affiliation to the University up to the Degree level was gained in 1982. In 1985, Kolasib College was accorded deficit status by the State Government. Kolasib College was taken over by the State Government under Provincialization Rules from 31st January 1992, and then came to be known as Government Kolasib College. The College is presently affiliated to Mizoram University since the establishment of the latter in 2000.

Government Kolasib College is co-educational, offering Bachelor of Arts, Bachelor of Science, and Bachelor of Computer Applications courses. It is recognized by the University Grants Commission under 2 (f) and 12 (B) of the UGC Act. It was re-accredited by the National Assessment and Accreditation Council with B+ in 2019.

Government Kolasib College is located within Kolasib town, in two campuses – at Khuangpuilam and at Venglai localities of Kolasib.

VISION AND MISSION

Vision

It was the absence of Higher Education Institution in Kolasib District that prompted the founding of Government Kolasib College. A large majority of rural tribal youth of the northern part of Mizoram, after matriculation, could not pursue studies for their families could ill afford the financial burden of studying at Aizawl or outside the state. This fact evoked a strong desire, and establishing a college was called forth. True to the original aspiration the vision of Government Kolasib College is **to provide quality higher education to the people of Kolasib District in particular and people from other areas in general.**

Mission

The motto goes **“To enlighten”**.

The founding fathers and the first team of teachers declared: **“Our mission is to make students conscientious and righteous citizens”**.

CONTACT DETAILS

Name of Principal

T Zahmingliana

Address

Venglai, Kolasib, Mizoram. PIN Code 796081

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Fax

+91 3837 220027

E-mail

govtkolasibcollege@gmail.com

Website

<https://govtkolasibcollege.edu.in>

Citizens' Charter for Government Kolasib College for the year 2021

MAIN SERVICES

Sl. No.	Services delivered by the department/ office to citizens or other departments/ organizations including non-governmental	Responsible Official with designation	E-mail ID and mobile phone number	Process for delivery of the service within the department/ office	Documents, if any, required for obtaining the service to be submitted by citizen/client	Fees, if any, for the service, with amount
1	Student Admission	T Zahmingliana, Principal	9862368005	Application Form to be filled in, and submitted along with required documents and fees.	Education Certificate and Marksheet of passing HSSLC (Class XII). Caste/Tribal Certificate, if applicable	As mentioned in the Prospectus for different Courses
2	Examination and Results	Mr T Lalremruata, Assistant Professor & Convener	8974809691	Examination Form submitted with requisite fees	Photocopy of Marksheet of last examination	As mentioned in the Prospectus for different Courses
3	Academics	Heads of all academic departments	-	Classroom teaching, assignments, class tests, internal assessments, practical, field study	-	-

Citizens' Charter for Government Kolasib College for the year 2021

4	Library services	Mr Thangdailova, Associate Professor & Convener	9612100110	Members may access and borrow text books and internet repositories	-	-
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5 Student-centric services						
(a)	Women Empowerment Cell	Mrs Padmini Thapa, Associate Professor	9862673113		-	-
(b)	Anti-Ragging Cell			Maintenance of ragging free campus	-	-
(c)	Legal Awareness	Malsawmtluanga, Assistant Professor & Coordinator	somahrahse133@gmail.com 9862742098	Propagation of legal awareness	-	-
(d)	Anti-Tobacco Cell			Maintain the College tobacco free. Receive complaints against COPTA infringements and impose fines	Written complaint, with photographic proof if possible. Confidentiality is maintained.	-
(e)	Sports	Mr F. Malsawmtluanga Assistant Professor & Convener	malsomafanai73@gmail.com 9612760701	Promotion of sports	-	-
5 Extension services						
(a)	National Service Scheme	Ms Vanlalhmangaihi, Assistant Professor and Programme Officer	lalmangaihi41114@gmail.com 9863370224	Enrolled students participate as NSS volunteers	-	-
		Mr F. Malsawmtluanga, Assistant Professor and Programme Officer	malsomafanai73@gmail.com 9612760701			

Citizens' Charter for Government Kolasib College for the year 2021

		R.D. Lalnunsanga Assistant Professor and Programme Officer	sangtea259@gmail.com 9774387281			
		Ms. Lalrinpuii Assistant Professor and Programme Officer	9862501866			
(b)	Red Ribbon Club	Ms Vanlalmangaihi, Assistant Professor and Professor Incharge	lalmangaihi41114@gmail.com 9863370224	Enrolled students participat e as RRC volunteer s	-	-
(c)	Cultural Club	Mr. G Lalnuntluanga Assistant Professor	8787839093	Enrolled students participat e to promote cultural activities	-	-
(d)	Alumni Association	Mr T. Lalremruata Assistant Professor & Professor Incharge	remruata568@gmail.com 8974809691	Registere d alumni volunteer to support student activities	-	-
6	Other services					
(a)	Internal Quality Assurance Cell (IQAC)	Mr Christopher J.Z Lawlor, Associate Professor & Coordinator, IQAC	8794743309	Monitorin g, recording and maintaine nce of quality measures within the College Assessm ent and accreditati on Teaching/ Lesson plan Student feedback Publicatio n of AQAR and other reports		

Citizens' Charter for Government Kolasib College for the year 2021

(b)	Rastriya Uchhtra Shiksha Abhiyan (RUSA)	Mr Laltanpuia Rengsi Vice Principal & Coordinator, RUSA	8257898856	Developm ent of College infrastruct ure and services through RUSA	-	-
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SERVICE DELIVERY STANDARD

Sl. No.	Services delivered by the department/ office to citizens or other departments/ organizations including nongovernmental organizations	Stipulated time for delivery of service (days/weeks/months)	Remarks, if any
1	Academic and Student-centric services	12 months	
2	Extension service	3 months (subject to proposed conditions)	
3	Add-on service	6 months	

GRIEVANCE REDRESSAL MECHANISM

Website to lodge grievances: <https://govtkolasibcollege.edu.in>

Sl. No.	Name of responsible Officer to handle public grievance in the department/ office	Contact number	E-mail	Time limit for redress of grievances
1	T Zahmingliana	9862368005		1 month
2	Laltanpuia Rengsi Associate Professor & Vice-Principal	8257898856		1 month

LIST OF STAKEHOLDERS/CLIENTS

Sl. No.	Stakeholder/ Client
1	Students
2	Students' Parents/
3	Teachers
4	Non-Teaching Staff
5	Alumni

EXPECTATION OF THE DEPARTMENT/OFFICE FROM CITIZENS/SERVICE RECIPIENTS

Sl. No.	Expectation of the Department/Office from Citizens/Service recipients
1	Submission of required documents at the time of admission
2	Class attendance above 75%
3	Completion of all internal assessments (tests and assignments)
4	Submission of proposals for extension activities
5	Cross-checking of information before submission of grievances

Kolasib, dated the 30th June 2021

T Zahmingliana
Principal,
Government Kolasib College, Kolasib-
796081, Mizoram.