



**GOVERNMENT OF MIZORAM**

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**CITIZENS' CHARTER FOR  
GOVERNMENT KOLASIB  
COLLEGE**

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**FOR THE YEAR 2023**



# Citizens' Charter for Government Kolasib College for the year 2023

ADDRESS: KOLASIB, MIZORAM

WEBSITE: GOVTKOLASIBCOLLEGE.EDU.IN

DATE OF ISSUE: 30.06.2023

Kolasib College was established by a meeting of important local leaders on 19th July 1978. It was first affiliated to the North-Eastern Hill University (NEHU) up to the Pre-University level in 1979 and, shortly after, it was given recognition by the State Government. Affiliation to the University up to the Degree level was gained in 1982. In 1985, Kolasib College was accorded deficit status by the State Government. Kolasib College was taken over by the State Government under Provincialization Rules from 31st January 1992, and then came to be known as Government Kolasib College. The College is presently affiliated to Mizoram University since the establishment of the latter in 2000.

Government Kolasib College is co-educational, offering Bachelor of Arts, Bachelor of Science, and Bachelor of Computer Applications courses. It is recognized by the University Grants Commission under 2 (f) and 12 (B) of the UGC Act. It was re-accredited by the National Assessment and Accreditation Council with B+ in 2019.

Government Kolasib College is located within Kolasib town, in two campuses – at Khuangpuilam and at Venglai localities of Kolasib.

## VISION AND MISSION

### Vision

It was the absence of Higher Education Institution in Kolasib District that prompted the founding of Government Kolasib College. A large majority of rural tribal youth of the northern part of Mizoram, after matriculation, could not pursue studies for their families could ill afford the financial burden of studying at Aizawl or outside the state. This fact evoked a strong desire, and establishing a college was called forth. True to the original aspiration the vision of Government Kolasib College is **to provide quality higher education to the people of Kolasib District in particular and people from other areas in general.**

### Mission

The motto goes **“To enlighten”**.

The founding fathers and the first team of teachers declared: **“Our mission is to make students conscientious and righteous citizens”**.

## CONTACT DETAILS

### Name of Principal

T Zahmingliana

### Address

Venglai, Kolasib, Mizoram. PIN Code 796081

### Telephone

+91 3837 220027

### Fax

+91 3837 220027

### E-mail

[govtkolasibcollege@gmail.com](mailto:govtkolasibcollege@gmail.com)

### Website

<https://govtkolasibcollege.edu.in>

## Citizens' Charter for Government Kolasib College for the year 2023

### MAIN SERVICES

Sl. No.	Services delivered by the department/ office to citizens or other departments/ organizations including non-governmental	Responsible Official with designation	E-mail ID and mobile phone number	Process for delivery of the service within the department/ office	Documents, if any, required for obtaining the service to be submitted by citizen/client	Fees, if any, for the service, with amount
1	<b>Student Admission</b>	T Zahmingliana, Principal	9862368005	Application Form to be filled in, and submitted along with required documents and fees.	Education Certificate and Marksheet of passing HSSLC (Class XII). Caste/Tribal Certificate, if applicable	As mentioned in the Prospectus for different Courses
2	<b>Examination and Results</b>	Mr T Lalremruata, Assistant Professor & Convener	8974809691	Examination Form submitted with requisite fees	Photocopy of Marksheet of last examination	As mentioned in the Prospectus for different Courses
3	<b>Academics</b>	Heads of all academic departments	-	Classroom teaching, assignments, class tests, internal assessments, practical, field study	-	-

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4	<b>Library services</b>	Mr Christopher J.Z Lawlor, Associate Professor	8794743309	Members may access and borrow text books and internet repositories	-	-
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<b>5 Student-centric services</b>						
(a)	Women Empowerment Cell	Mrs Laldinpuii Assistant Professor	9862363520		-	-
(b)	Anti-Ragging Cell	Mr. F Malsawmtluanga Assistant Professor	<a href="mailto:malsomafanai73@gmail.com">malsomafanai73@gmail.com</a> 9612760701	Maintenance of ragging free campus	-	-
(c)	Legal Awareness	Malsawmtluanga, Assistant Professor & Coordinator	<a href="mailto:somahrahse133@gmail.com">somahrahse133@gmail.com</a> 9862742098	Propagation of legal awareness	-	-
(d)	Anti-Tobacco Cell			Maintain the College tobacco free. Receive complaints against COPTA infringements and impose fines	Written complaint, with photographic proof if possible. Confidentiality is maintained.	-
(e)	Sports			Promotion of sports	-	-
<b>5 Extension services</b>						
(a)	National Service Scheme	Ms Vanlalmangaihi, Assistant Professor and Programme Officer	<a href="mailto:lalmangaihi41114@gmail.com">lalmangaihi41114@gmail.com</a> 9863370224	Enrolled students participate as NSS volunteers	-	-
		Mr F. Malsawmtluanga, Assistant Professor and Programme Officer	<a href="mailto:malsomafanai73@gmail.com">malsomafanai73@gmail.com</a> 9612760701			

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		R.D. Lalnunsanga Assistant Professor and Programme Officer	<a href="mailto:sangtea259@gmail.com">sangtea259@gmail.com</a> 9774387281			
		Ms. Lalrinpuii Assistant Professor and Programme Officer	9862501866			
(b)	Red Ribbon Club	Ms Vanlahmangaihi, Assistant Professor and Professor Incharge	<a href="mailto:lalmangaihi41114@gmail.com">lalmangaihi41114@gmail.com</a> 9863370224	Enrolled students participat e as RRC volunteer s	-	-
(c)				Enrolled students participat e to promote cultural activities	-	-
(d)	Alumni Association	Mr T. Lalremruata Assistant Professor & Professor Incharge	<a href="mailto:remruata568@gmail.com">remruata568@gmail.com</a> 8974809691	Registere d alumni volunteer to support student activities	-	-
6	<b>Other services</b>					
(a)	Internal Quality Assurance Cell (IQAC)	Dr. Lallianzuali Chhangte Assistant Professor & Coordinator, IQAC	9366339274	Monitorin g, recording and maintaine nce of quality measures within the College Assessm ent and accreditati on Teaching/ Lesson plan Student feedback Publicatio n of AQAR and other reports		

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(b)	Rastriya Uchhtra Shiksha Abhiyan (RUSA)	Dr. B.K Mallik Associate Professor & Coordinator, RUSA	9436158871	Developm ent of College infrastruct ure and services through RUSA	-	-
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### SERVICE DELIVERY STANDARD

Sl. No.	Services delivered by the department/ office to citizens or other departments/ organizations including nongovernmental organizations	Stipulated time for delivery of service (days/weeks/months)	Remarks, if any
1	Academic and Student-centric services	12 months	
2	Extension service	3 months (subject to proposed conditions)	
3	Add-on service	6 months	

### GRIEVANCE REDRESSAL MECHANISM

Website to lodge grievances: <https://govtkolasibcollege.edu.in>

Sl. No.	Name of responsible Officer to handle public grievance in the department/ office	Contact number	E-mail	Time limit for redress of grievances
1	T Zahmingliana	9862368005		1 month
2	Laltanpuia Rengsi Associate Professor & Vice-Principal	8257898856		1 month

### LIST OF STAKEHOLDERS/CLIENTS

Sl. No.	Stakeholder/ Client
1	Students
2	Students' Parents/
3	Teachers
4	Non-Teaching Staff
5	Alumni

### EXPECTATION OF THE DEPARTMENT/OFFICE FROM CITIZENS/SERVICE RECIPIENTS

Sl. No.	Expectation of the Department/Office from Citizens/Service recipients
1	Submission of required documents at the time of admission
2	Class attendance above 75%
3	Completion of all internal assessments (tests and assignments)
4	Submission of proposals for extension activities
5	Cross-checking of information before submission of grievances

Kolasib, dated the 30th June 2023

**T Zahmingliana**  
Principal,  
Government Kolasib College, Kolasib-  
796081, Mizoram.