

**GOVERNMENT KOLASIB COLLEGE,
KOLASIB, MIZORAM**

**The Annual Quality Assurance Report (AQAR) of the IQAC
(July 1, 2016 – June 30, 2017)**

Part – A

I. Details of the Institution

1.1 Name of the Institution

Government Kolasib College

1.2 Address Line 1

College Veng

Address Line 2

City/Town

Kolasib

State

Mizoram

Pin Code

796081

Institution e-mail address

govtkolasibcollege@gmail.com

Contact Nos.

9436143116
9436143132

Name of the Head of the Institution:

Dr. C. Lalmuankima

Tel. No. with STD Code:

03837-220027

Mobile:

9436143116

Name of the IQAC Co-ordinator:

T. Zahmingliana

Mobile:

9436143132

IQAC e-mail address:

gkciqac@gmail.com

1.3 NAAC Track ID (For ex. MHC0GN 18879)

EC/39/141

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

EC/39/141 dated 5-21-2006

1.5 Website address:

<https://www.govtkolasibcollege.edu.in>

Web-link of the AQAR:

<https://www.govtkolasibcollege.edu.in/AQAR2013-14.docx>

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	C++		2006	2011
2	2 nd Cycle				
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC :

DD/MM/YYYY

11/07/2006

1.8 AQAR for the year (for example 2010-11):

2016 - 17

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (*for example AQAR 2010-11 submitted to NAAC on 12-10-2011*)

- i. AQAR 2010 – 2011 submitted on 25-10-2011
- ii. AQAR 2013 – 2014 submitted on 12-10-2018
- iii. AQAR 2014 – 2015 submitted on 12-10-2018
- iv. AQAR 2015 – 2016 submitted on 12-10-2018

1.10 Institutional Status

University State ☐ Central ☒ Deemed ☐ Private ☐

Affiliated College Yes ☒ No ☐

Constituent College Yes ☐ No ☒

Autonomous college of UGC Yes ☐ No ☒

Regulatory Agency approved Institution Yes ☒ No ☐

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education ☒ Men ☐ Women ☐

Urban ☐ Rural ☒ Tribal ☐

Financial Status Grant-in-aid ☐ UGC 2(f) ☒ UGC 12B ☒

Grant-in-aid + Self Financing ☐ Totally Self-financing ☐

1.11 Type of Faculty/Programme

Arts ☒ Science ☒ Commerce ☐ Law ☐ PEI (Phys Edu) ☐

TEI (Edu) ☐ Engineering ☐ Health Science ☐ Management ☐

Others (Specify)

BCA

1.12 Name of the Affiliating University (*for the Colleges*)

MIZORAM UNIVERSITY

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

NA

University with Potential for Excellence

NA

UGC-CPE

NA

DST Star Scheme

NA

UGC-CE

NA

UGC-Special Assistance Programme

NA

DST-FIST

✓

UGC-Innovative PG programmes

NA

Any other (*Specify*)

UGC-COP Programmes

NA

2. IQAC Composition and Activities

2.1 No. of Teachers

9

2.2 No. of Administrative/Technical staff

1

2.3 No. of students

1

2.4 No. of Management representatives

1

2.5 No. of Alumni

1

2.6 No. of any other stakeholder and
community representatives

2

2.7 No. of Employers/ Industrialists

nil

2.8 No. of other External Experts

1

2.9 Total No. of members

16

2.10 No. of IQAC meetings held 3 nos.

2.11 No. of meetings with various stakeholders: No. Faculty

Non-Teaching Staff & Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes ☐ No ☒
If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

1. Prepared Action Plan of the college and reviewed implementations
2. Monitored quality related activities of the various sub-committees
3. Organized seminars/workshops/talks, etc in collaboration with subcommittees or departments.
4. Sought ways and means to increase number of classrooms.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
Feedback from students	Feedback Forms were distributed to senior students (6th Semester) in April, 2016. The filled in forms were collected and analyzed. On the basis of this analysis the Principal gives credit to teachers and encourages those who need to improve in performance.
Land use map of the campus	As recommended by the Peer Team in 2006, the Geography Department has prepared a physical map (with contouring) and land use of the main campus in January, 2017. This obviously is of great use.
To have more classrooms	The ground floor and the first floor of the Women's Hostel were occupied as classrooms from July, 2016.

Science Block Building	Construction of Science Classroom-cum-Laboratory building was started in July, 2016 with fund from RUSA
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* Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body Yes ☐ No ☒

Management ☐ Syndicate ☐ Any other body ☐

Provide the details of the action taken

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG				
UG	3			
PG Diploma				
Advanced Diploma				
Diploma				
Certificate				
Others				
Total	3			
Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	3 (BA, BSc, & BCA)
Trimester	
Annual	

1.3 Feedback from stakeholders* Alumni Parents Employers Students
(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

**Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

NA

1.5 Any new Department/Centre introduced during the year. If yes, give details.

NA

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
36	10	25	1	-

2.2 No. of permanent faculty with Ph.D.

7

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
10	15	25		1				36	15

2.4 No. of Guest and Visiting faculty and Temporary faculty

Nil Nil 15

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	nil		
Presented papers			
Resource Persons			

2.6 Innovative processes adopted by the institution in Teaching and Learning:

1. Innovative Teaching methodology such as, Group Discussion, Learning through activities.
2. Use of Power Point Presentation and other visual aids.
3. Making easy accessibility to the Internet and Library for reference and further learning.
4. Inviting eminent personalities to give lecture on relevant topics of the syllabus and motivational talks

2.7 Total No. of actual teaching days during this academic year

180

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

NA

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

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2.10 Average percentage of attendance of students

85 %

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
BA	82	Nil	4	25	6	42.68 %
BSc	9	Nil	4	nil	nil	44.44 %
BCA	2	Nil	Nil	Nil	Nil	nil

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

The IQAC of the college contributes towards the teaching and learning processes by:-

- Coordinating and facilitating all the committees of the college towards quality enhancement.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	8
UGC – Faculty Improvement Programme	

HRD programmes	8
Orientation programmes	11
Faculty exchange programme	
Staff training conducted by the university	1
Staff training conducted by other institutions	
Summer / Winter schools, Workshops, etc.	
Others	

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	14	2	1	Nil
Technical Staff	Nil	Nil	Nil	nil

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

1. Encouraged faculty members with Doctorate degree to publish research papers.
2. Encouraged faculty members with Doctorate degree to embark upon minor/major research projects

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	2			2
Outlay in Rs. Lakhs				10,85,800/- + 11,64,000/-

3.3 Details regarding minor projects NIL

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

3.4 Details on research publications

	International	National	Others
Peer Review Journals	1	2	
Non-Peer Review Journals			
e-Journals			
Conference proceedings	1		

3.5 Details on Impact factor of publications:

Range ☒ Average ☐ h-index ☐ Nos. in SCOPUS ☐

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	2013 – ‘17 2014 - ‘18	UGC DST	10,85,800/- 11,64,000/-	10,85,800/-
Minor Projects				
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects <i>(other than compulsory by the University)</i>				
Any other(Specify)				
Total			22,49,800/-	10,85,800/-

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution	Level	International	National	State	University	College
	Number	Nil	Nil	Nil	Nil	Nil
	Sponsoring agencies					

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency From Management of University/College
Total

3.16 No. of patents received this year	Type of Patent		Number
	National	Applied	nil
		Granted	
	International	Applied	
		Granted	
	Commercialised	Applied	
		Granted	

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
nil						

3.18 No. of faculty from the Institution who are Ph. D. Guides
and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level	<input type="text"/>	State level	<input type="text"/>
National level	<input type="text" value="6"/>	International level	<input type="text"/>

3.22 No. of students participated in NCC events: **NA**

University level	<input type="text"/>	State level	<input type="text"/>
National level	<input type="text"/>	International level	<input type="text"/>

3.23 No. of Awards won in NSS:

University level	<input type="text"/>	State level	<input type="text"/>
National level	<input type="text" value="1"/>	International level	<input type="text"/>

3.24 No. of Awards won in NCC: **NA**

University level	<input type="text"/>	State level	<input type="text"/>
National level	<input type="text"/>	International level	<input type="text"/>

3.25 No. of Extension activities organized

University forum	<input type="text"/>	College forum	<input type="text"/>
NCC	<input type="text"/>	NSS	<input type="text" value="4"/>
		Any other	<input type="text"/>

3.26 Major Activities during the year, 2016 – '17 in the sphere of extension activities and Institutional Social Responsibility

* Six (6) NSS volunteers of the college participated in the North-East NSS Festival, 2016-'17 at Guwahati University Campus, Jalukbari during 5th – 9th January, 2017.

* On 2nd November, 2016 the NSS unit of the college donated 30 units of blood.

* Cleanliness programme organized at College campus on 12th September, 2016. About 250 volunteers of the NSS Unit cleaned and swept classrooms, corridors and college campus and office.

* Green Mizoram Day was observed in the college campus, cleaning, clearing weeds and planting 60 tree saplings in the college campus.

* Three (3) Special Campings were organized at Meidum, Thingdawl and Phaisen villages during the year.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	25.59 bighas	-	-	25.59 bighas
Class rooms	21	-		21
Laboratories	4			4
Seminar Halls	-	-	-	-
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	Laptop 38 nos.	-	-	Laptop 38 nos.
Value of the equipment purchased during the year (Rs. in Lakhs)	17.6	-	UGC(Additional Assistance)	-
Others	-	-	-	-

4.2 Computerization of administration and library

The administration is not computerized in the true sense of the term. Computers have replaced typewriters. Though they are not networked they are extremely useful in safe-keeping and storing files. The Library is automated and it has INFLIBNET.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	6,041	23,64,550	405	2,02,500	6,446	25,67,050
Reference Books	627	5,01,600	21	16,800	648	5,18,400
e-Books	Nil	Nil	Nil	Nil	Nil	Nil
Journals	24	10,175 pa	1	1,000	25	11,175 pa
e-Journals	1	5,750	Nil	Nil	1	5,750
Digital Database	Nil	Nil	Nil	Nil	Nil	Nil
CD & Video	Nil	Nil	Nil	Nil	Nil	Nil
Others (specify)	Nil	Nil	Nil	Nil	Nil	Nil

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
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Existing	38		5		1			
Added	44	1	1	1				
Total	82	1	6	1	1			

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

None

4.6 Amount spent on maintenance in lakhs :

i) ICT	<input type="text" value="2.1"/>
ii) Campus Infrastructure and facilities	<input type="text"/>
iii) Equipments	<input type="text" value="0.28"/>
iv) Others	<input type="text"/>
Total :	<input type="text" value="2.38"/>

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

Disseminating information through Prospectus, Classroom campaigns, Fresher's Social and other functions.
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5.2 Efforts made by the institution for tracking the progression

Meeting of Alumni Association serves as a platform to meet and to get to know ex-students.
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5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
489	-	-	-

(b) No. of students outside the state

nil

(c) No. of international students

nil

Men	No	%	Women	No	%
	260	53		229	46

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
39	nil	401	Nil	1	441	39	Nil	450	Nil		489

Demand ratio

Dropout %

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

The Career Guidance Cell of the college is active and is holding talks with interested students about competitive examinations they could give; for example, UPSC, Bank PO's, MPSC, etc. Once aware of the job opportunities these examinations hold the students are informed of suitable coaching institutes they could join. Other than it is hard to really prepare them for competitive examinations.

5.5 No. of students qualified in these examinations

NET		SET/SLET		GATE		CAT	
IAS/IPS etc		State PSC		UPSC		Others	

5.6 Details of student counselling and career guidance

1. The Career Guidance Cell is doing the job as far as possible. It is active and is giving information to interested students about the various job opportunities they could go after.
2. The Career Guidance Cell also gives information to students about what courses of Post-Graduation studies they could pursue.

No. of students benefitted

5.7 Details of campus placement

On campus			Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed

5.8 Details of gender sensitization programmes

Nil

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution		
Financial support from government	400	29,04,900
Financial support from other sources	130	6,64,700
Number of students who received International/ National recognitions		

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: nil

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

1. To provide quality Higher education to the people of Kolasib District in particular and people from other areas in general.
2. Our mission is to make students conscientious and righteous citizens.

6.2 Does the Institution have a management Information System

No.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

Curriculum development is done at the university. However, through members of Board of Studies from the college suggestions for development are put forward when the need arises.

6.3.2 Teaching and Learning

1. Teaching is done mainly by lecture. Sometimes scholars, politicians, bureaucrats, successful businessmen, etc are invited to give lecture on suitable topic of the syllabus. On the 21st July, 2016 Mr. Zoramthanga, one of the leaders of the MNF underground movement and Former Chief Minister of Mizoram delivered a lecture to students of Political Science on “Insurgency in Mizoram and the Peace Accord, 1986” which is one of the topics in their syllabus.
2. ICT tools are used for teaching and learning.
3. Library facilities are occasionally upgraded for better service to the students as well as teachers.
4. Teachers are encouraged to participate in self-enrichment programmes/ courses.

6.3.3 Examination and Evaluation

1. The Admission & Examination Cell (A&E Cell) of the college monitors and supervises all Internal and University examinations.
2. The Admission & Examination Cell supervises preparation of results of the internal examinations.

6.3.4 Research and Development

1. The Seminar, Research & Publication Committee holds talks among colleagues, organizes workshops and seminars to sensitize teachers and students towards research and publishing works.
2. The Committee also encourages teachers to attend programmes within and outside the college that will be of any use for research works.

6.3.5 Library, ICT and physical infrastructure / instrumentation

1. The Library is automated, it has INFLIBNET and is secured with CCTV
2. The ground floor and the first floor of the Women's Hostel were occupied as classrooms from July, 2016.
3. Construction of Science Classroom-cum-Laboratory building started in July, 2016 and is actively underway.

6.3.6 Human Resource Management

The Principal and the Vice-Principal oversee the performance of Teaching as well as Non-Teaching Staff.

6.3.7 Faculty and Staff recruitment

Being a State Government College it has no authority over Faculty and Staff recruitment.

6.3.8 Industry Interaction / Collaboration

None

6.3.9 Admission of Students

Applications are sorted and handed over to every department and the department put up all eligible applications to the Principal for granting admission.

6.4 Welfare schemes for

Teaching	Welfare schemes from 1) Staff Welfare Committee 2) Mizoram College Teachers' Association (MCTA) 3) Group Insurance Schemes
Non teaching	Welfare schemes from Staff Welfare Committee, and Group Insurance Schemes.
Students	Welfare schemes from students known as 'Student Aid Fund'. When necessary funds are also collected from the Teaching and Non-Teaching Staff.

6.5 Total corpus fund generated

Rs. 4,69,290. 00

6.6 Whether annual financial audit has been done

Yes

☐

No

☒

6.7 Whether Academic and Administrative Audit (AAA) has been done? **No**

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic				
Administrative				

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes

Yes

☒

No

☐

For PG Programmes

Yes

☐

No

☐

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

Not applicable

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

Not applicable

6.11 Activities and support from the Alumni Association

Seeing the insufficient number of drinking water point for students the Association bought and presented one water filter-cum-cooler which is installed at the verandah of the main classroom.

6.12 Activities and support from the Parent – Teacher Association

NA

6.13 Development programmes for support staff

Support Staff are encouraged to participate in trainings organized by ATI, ICT Departments and H&TE, Government of Mizoram.

6.14 Initiatives taken by the institution to make the campus eco-friendly

The need to make the campus eco-friendly is expressed by words and shown by actions.

- 1) Planting saplings is done by social work called by the NSS Unit
- 2) Proper waste disposal is practised for which Trash Bins are installed at suitable places.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

Feedback from students has greatly improved teachers' accountability.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

1. Feedback forms were prepared in such a way as to reflect a teacher's performance in the class. The forms were distributed in April, 2016 to senior students (6th Semester) who would no more have restraints to honestly speak about their teachers. The forms were collected and analyzed.
2. As recommended by the Peer Team the Geography Department prepared a physical map (with contouring) and land use of the main campus in January, 2017.
3. The ground floor and the first floor of Women's Hostel building were occupied as classrooms from July, 2016.
4. Construction of Science Classroom-cum-Laboratory building started in July, 2016.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

**Provide the details in annexure (annexure need to be numbered as i, ii,iii)*

7.4 Contribution to environmental awareness / protection

1. Giving due importance to Environmental Science (EVS) which is a Foundational course.
2. The NSS Unit of the college organized an environmental awareness campaign among the students on 15th July, 2016. An Officer from the Environment & Forest Department, Government of Mizoram was invited to deliver a lecture on the topic.

7.5 Whether environmental audit was conducted?

Yes

☐

No

☒

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

None

8. Plans of institution for next year

1. To have a new Academic Calendar
2. To utilize Language Lab.
3. To start mentoring students
4. To introduce Log Book system
5. To occupy Science Classroom-cum-Laboratory building as soon as possible.
6. To have a Basket Ball court at the main campus.
7. Vertical extension of the main classroom building to have more classrooms, smart classroom, meeting hall, and seminar/conference room.



(T. ZAHMINGLIANA)
Coordinator
IQAC



(Dr C. LALMUANKIMA)
Chairman
IQAC
