GOVERNMENT KOLASIB COLLEGE,
KOLASIB, MIZORAM
_____

The Annual Quality Assurance Report (AQAR) of the IQAC
(July 1, 2013 – June 30, 2014)

Part – A

1. Details of the Institution

1.1 Name of the Institution

Government Kolasib College

1.2 Address Line 1

College Veng

Address Line 2

City/Town

Kolasib

State

Mizoram

Pin Code

796081

Institution e-mail address

govtkolasibcollege@gmail.com

Contact Nos.

9436143116 9436143132

Name of the Head of the Institution:

Dr. C. Lalmuankima

Tel. No. with STD Code:

03837-220027

Mobile: 9436143116

Name of the IQAC Co-ordinator: T. Zahmingliana

Mobile: 9436143132

IQAC e-mail address: gkciqac@gmail.com

1.3 **NAAC Track ID** *(For ex. MHCOGN 18879)* EC/39/141

1.4 **NAAC Executive Committee No. & Date:** EC/39/141 dated 5-21-2006
*(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)*

1.5 Website address: https://www.govtkolasibcollege.edu.in

Web-link of the AQAR: https://www.govtkolasibcollege.edu.in/AQAR2013-14.docx

For ex. http://www.ladykeanecollege.edu.in/AQAR2012-13.doc

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1st Cycle	C++		2006	2011
2	2nd Cycle				
3	3rd Cycle				
4	4th Cycle				

1.7 Date of Establishment of IQAC : DD/MM/YYYY   11/07/2006

1.8 AQAR for the year *(for example 2010-11)*   2013 - 14

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((*for example AQAR 2010-11submitted to NAAC on 12-10-2011*)
   i. AQAR 2009 – 2010 submitted on 25-10-2011
  ii. AQAR 2010 – 2011 submitted on 25-10-2011

1.10 Institutional Status

  University   State ☐ Central ☑ Deemed ☐ Private ☐

  Affiliated College   Yes ☑ No ☐

  Constituent College   Yes ☐ No ☑

  Autonomous college of UGC Yes ☐ No ☑

  Regulatory Agency approved Institution   Yes ☑ No ☐

  (eg. AICTE, BCI, MCI, PCI, NCI)

  Type of Institution   Co-education ☑ Men ☐ Women ☐

                      Urban ☐ Rural ☑ Tribal ☐

  Financial Status   Grant-in-aid ☐ UGC 2(f) ☑ UGC 12B ☑

                    Grant-in-aid + Self Financing ☐ Totally Self-financing ☐

1.11 Type of Faculty/Programme

  Arts ☑ Science ☑ Commerce ☐ Law ☐ PEI (Phys Edu) ☐

  TEI (Edu) ☐ Engineering ☐ Health Science ☐ Management ☐

  Others (Specify) | . BCA |

1.12 Name of the Affiliating University *(for the Colleges)* | MIZORAM UNIVERSITY |

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University   `NA`

University with Potential for Excellence   `NA`   UGC-CPE   `NA`

DST Star Scheme   `NA`   UGC-CE   `NA`

UGC-Special Assistance Programme   `NA`   DST-FIST   ✓

UGC-Innovative PG programmes   `NA`   Any other (*Specify*)

UGC-COP Programmes   `NA`

2. IQAC Composition and Activities

2.1 No. of Teachers   9

2.2 No. of Administrative/Technical staff   1

2.3 No. of students   1

2.4 No. of Management representatives   1

2.5 No. of Alumni   1

2. 6 No. of any other stakeholder and

community representatives   2

2.7 No. of Employers/ Industrialists   nil

2.8 No. of other External Experts   1

2.9 Total No. of members   16

2.10 No. of IQAC meetings held: 1 nos.

2.11 No. of meetings with various stakeholders: No. [　] Faculty [1]

        Non-Teaching Staff & Students [nil] Alumni [nil] Others [nil]

2.12 Has IQAC received any funding from UGC during the year?   Yes [✓] No [　]

        If yes, mention the amount [Rs. 3,00,000/-]

2.13 Seminars and Conferences (only quality related)   NIL

    (i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

        Total Nos. [　] International [　] National [　] State [　] Institution Level [　]

    (ii) Themes [　]

2.14 Significant Activities and contributions made by IQAC

1 Prepared Action Plan of the college and reviewed implementations 2. Monitored quality related activities of the various sub-committees 3. Organized seminars/workshops/talks, etc in collaboration with subcommittees or departments. 4. Pursued the authority to start construction works.

2.15 Plan of Action by IQAC/Outcome

    The plan of action chalked out by the IQAC in the beginning of the year towards quality Enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
Restructuring Daily Routine	The duration of a class was 45 minutes. In order to enhance teaching quality and to conform to the UGC norm this was changed to 1 hour with effect from July, 2013.
Insistence on 75% of class attendance.	Before, students who did not have 75% of class attendance were also sent to the End-Semester Exams. Since the beginning of the Semester, i.e., July, 2013 the

	college has insisted on at least 75% of attendance to qualify for the End-Semester Exams.
Pursuing the nodal department for construction works, i.e. the State PWD	Construction works of Main Classroom building and Underground water Tank in the main campus and that of Hostel building and Underground water tank at Khuangpuilam campus started.

* Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body   Yes ☐   No ☑

Management ☐   Syndicate ☐   Any other body ☐

Provide the details of the action taken

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG				
UG	3			
PG Diploma				
Advanced Diploma				
Diploma				
Certificate				
Others				
Total	3			

Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options
(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	3 (BA, BSc, & BCA)
Trimester	
Annual	

1.3 Feedback from stakeholders*   Alumni ☐   Parents ☐   Employers ☐   Students ☐
(On all aspects)

    Mode of feedback   :   Online   Manual   Co-operating schools (for PEI)

*Please provide an analysis of the feedback in the Annexure

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

NA

1.5 Any new Department/Centre introduced during the year. If yes, give details.

NA

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
30	2	28		

2.2 No. of permanent faculty with Ph.D.   5

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
2	24	28						30	24

2.4 No. of Guest and Visiting faculty and Temporary faculty   Nil   Nil   24

2.5 Faculty participation in conferences and symposia: NIL

No. of Faculty	International level	National level	State level
Attended	nil	nil	nil
Presented papers			
Resource Persons			

2.6 Innovative processes adopted by the institution in Teaching and Learning:

> 1. Group Discussion, Learning through activities.
> 2. Use of Power Point Presentation and other visual aids.
> 3. Making easy accessibility to the Internet and Library for reference and further learning.

2.7 Total No. of actual teaching days
during this academic year

| 180 |

2.8 Examination/ Evaluation Reforms initiated by
the Institution (for example: Open Book Examination, Bar Coding,
Double Valuation, Photocopy, Online Multiple Choice Questions)

| NA |

2.9 No. of faculty members involved in curriculum
restructuring/revision/syllabus development
as member of Board of Study/Faculty/Curriculum Development workshop

| nil | nil | nil |

2.10 Average percentage of attendance of students

| 82 % |

2.11 Course/Programme wise
distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
BA	51	Nil	nil	23	16	76.47 %
BSc	14	Nil	2	6	3	78.57 %
BCA	3	Nil	nil	nil	nil	nil

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

The IQAC of the college contributes towards the teaching and learning processes by:-

- Coordinating and facilitating all the committees of the college towards quality enhancement.

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	Number of faculty benefitted
Refresher courses	
UGC – Faculty Improvement Programme	
HRD programmes	
Orientation programmes	2
Faculty exchange programme	
Staff training conducted by the university	
Staff training conducted by other institutions	
Summer / Winter schools, Workshops, etc.	
Others	

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	14	2	1	Nil
Technical Staff	Nil	Nil	Nil	nil

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

1. Encouraged faculty members with Doctorate degree to publish research papers.

2. Encouraged faculty members with Doctorate degree to embark upon minor/major research projects

3.2   Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number		2	2	
Outlay in Rs. Lakhs			10,85,800/- + 11,64,000/-	

3.3   Details regarding minor projects   NIL

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

3.4   Details on research publications

	International	National	Others
Peer Review Journals	1		
Non-Peer Review Journals			
e-Journals			
Conference proceedings		1	

3.5 Details on Impact factor of publications:

Range [✓]   Average [ ]   h-index [ ]   Nos. in SCOPUS [ ]

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant Sanctioned	Received
Major projects	2013 – '17 2014 - '18	UGC DST	10,85,800/- 11,64,000/-	
Minor Projects				
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects *(other than compulsory by the University)*				
Any other(Specify)				
Total			22,49,800/-	

3.7 No. of books published   i) With ISBN No. [ ]   Chapters in Edited Books [ ]

ii) Without ISBN No. [ ]

3.8 No. of University Departments receiving funds from

UGC-SAP [ ]   CAS [ ]   DST-FIST [ ]

DPE [ ]   DBT Scheme/funds [ ]

3.9 For colleges   Autonomy ☐   CPE ☐   DBT Star Scheme ☐

INSPIRE ☐   CE ☐   Any Other (specify) ☐

3.10 Revenue generated through consultancy | nil |

3.11 No. of conferences

organized by the Institution

Level	International	National	State	University	College
Number	Nil	Nil	Nil	Nil	Nil
Sponsoring agencies					

3.12 No. of faculty served as experts, chairpersons or resource persons | nil |

3.13 No. of collaborations | nil | International | nil | National | nil | Any other

3.14 No. of linkages created during this year | nil |

3.15 Total budget for research for current year in lakhs :

From Funding agency | nil | From Management of University/College | nil |

Total | nil |

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	nil
	Granted	
International	Applied	
	Granted	
Commercialised	Applied	
	Granted	

3.17 No. of research awards/ recognitions   received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
nil						

3.18 No. of faculty from the Institution
who are Ph. D. Guides
and students registered under them | Nil |

| Nil |

3.19 No. of Ph.D. awarded by faculty from the Institution | nil |

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)   NIL

JRF [ ]   SRF [ ]   Project Fellows [ ]   Any other [ ]

3.21 No. of students Participated in NSS events: **NIL**

University level [ ]   State level [ ]

National level [ ]   International level [ ]

3.22 No.of students participated in NCC events: **NA**

University level [ ]   State level [ ]

National level [ ]   International level [ ]

3.23 No. of Awards won in NSS: **Nil**

University level [ ]   State level [ ]

National level [ ]   International level [ ]

3.24 No. of Awards won in NCC: **NA**

University level [ ]   State level [ ]

National level [ ]   International level [ ]

3.25 No. of Extension activities organized

University forum [ ]   College forum [ ]

NCC [ ]   NSS [3]   Any other [ ]

3.26 Major Activities during the year, 2013 – 2014 in the sphere of extension activities and Institutional Social Responsibility

1) The NSS Unit organized a Seminar on Emotional Intelligence on 10th September, 2013. A Doctor and a Psychologist delivered lectures on the subject. All students attended the Seminar.

2) On the 9th October, 2013 the NSS Unit of the college called a social work to clean and trim trees in the campus. The PO's and 13 teachers and 210 NSS Volunteers participated in the social work.

3) Renovated public well at Bualpui, one of the adopted villages on 28th March, 2014. The three PO's and 137 NSS Volunteers of the college Unit worked from 10:00 am till 4:30 pm.

Criterion – IV
4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	25.59 bighas			25.59 bighas
Class rooms	21			21
Laboratories	4			4
Seminar Halls				
No. of important equipments purchased (≥ 1-0 lakh) during the current year.				
Value of the equipment purchased during the year (Rs. in Lakhs)				
Others				

4.2 Computerization of administration and library

The administration is not computerized in the true sense of the term. Computers have replaced typewriters. Though they are not networked they are extremely useful in safe-keeping and storing files. Library software (SOUL) is installed.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	4,704	16,46,400	86	30,100	4,790	16,76,500
Reference Books	552	4,14,000	13	10,400	565	4,24,400
e-Books						
Journals	24	10,175 pa			24	10,175 pa
e-Journals						
Digital Database						
CD & Video						
Others (specify)						

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart-ments	Others
Existing	32		1		1			
Added								
Total	32		1		1			

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

> None

4.6 Amount spent on maintenance in lakhs :

   i) ICT

   ii) Campus Infrastructure and facilities

   iii) Equipments

   iv) Others

Total :

Criterion – V
5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

> Disseminating information through Prospectus, Classroom campaigns, Fresher's Social and other functions.

5.2 Efforts made by the institution for tracking the progression

> None

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
353	-	-	-

(b) No. of students outside the state

nil

(c) No. of international students

nil

Men

No	%
202	57

Women

No	%
151	42

	Last Year					This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
17	nil	328	Nil		345	12	Nil	341	Nil		353

Demand ratio   Dropout %

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

> The Career Guidance Cell of the college is active and is holding talks with interested students about competitive examinations they could give; for example, UPSC, Bank PO's, MPSC, etc. Once aware of the job opportunities these examinations hold the students are informed of suitable coaching institutes they could join.

5.5 No. of students qualified in these examinations

NET [ ]   SET/SLET [ ]   GATE [ ]   CAT [ ]

IAS/IPS etc [ ]   State PSC [ ]   UPSC [ ]   Others [ ]

5.6 Details of student counselling and career guidance

> 1. The Career Guidance Cell is doing the job as far as possible. It is active and is giving information to interested students about the various job opportunities they could go after.
>
> 2. The Career Guidance Cell also gives information to students about what courses of Post-Graduation studies they could pursue.

No. of students benefitted

5.7 Details of campus placement

On campus			Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed

5.8 Details of gender sensitization programmes

Nil

5.9 Students Activities

5.9.1   No. of students participated in Sports, Games and other events

State/ University level   nil   National level   nil   International level   nil

No. of students participated in cultural events

State/ University level   nil   National level   nil   International level   nil

5.9.2   No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level   nil   National level   nil   International level   nil

Cultural: State/ University level   nil   National level   nil   International level   nil

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution		
Financial support from government	311	23,67,500
Financial support from other sources		
Number of students who received International/ National recognitions		

5.11   Student organised / initiatives

Fairs   : State/ University level   nil   National level   nil   International level   nil

Exhibition: State/ University level   nil   National level   nil   International level   nil

5.12   No. of social initiatives undertaken by the students   nil

5.13 Major grievances of students (if any) redressed: _____nil_____

Criterion – VI
6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

> 1. To provide quality Higher education to the people of Kolasib District in particular and people from other areas in general.
>
> 2. Our mission is to make students conscientious and righteous citizens.

6.2 Does the Institution have a management Information System

> No.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1   Curriculum Development

> Curriculum development is done at the university. However, through members of Board of Studies from the college suggestions for development are put forward when the need arises.

6.3.2   Teaching and Learning

> 1. Teaching is done mainly by lecture. Science Departments and the Geography department, of course, use equipments for practical classes
>
> 2. ICT tools are used for teaching and learning.
>
> 3. Library facilities are occasionally upgraded for better service to the students as well as teachers.
>
> 4. Teachers are encouraged to participate in self-enrichment programmes/ courses.

6.3.3 Examination and Evaluation

1. The Admission & Examination Cell (A&E Cell) of the college monitors and supervises all Internal and University examinations.

2. The Admission & Examination Cell supervises preparation of results of the internal examinations.

6.3.4 Research and Development

1. The Seminar, Research & Publication Committee holds talks among colleagues, organizes workshops and seminars to sensitize teachers and students towards research and publishing works.

2. The Committee also encourages teachers to attend programmes within and outside the college that will be of any use for research works.

6.3.5 Library, ICT and physical infrastructure / instrumentation

1. The Library is now equipped with SOUL.

2. Construction work of the main classroom building is started with funds received from the Ministry of DONER (NLCPR)

3. Construction work of Underground Water Tank with a capacity of 1,00,000 litres is underway using NLCPR from the Ministry of DONER.

4. Construction works of Hostel building and underground water tank with a capacity of 50,000 litres at Khuangpuilam is started.

6.3.6 Human Resource Management

The Principal and the Vice-Principal oversee the performance of Teaching as well as Non-Teaching Staff.

6.3.7 Faculty and Staff recruitment

Being a State Government College it has no authority over Faculty and Staff recruitment.

6.3.8 Industry Interaction / Collaboration

None

6.3.9   Admission of Students

> Applications are sorted and handed over to every department and the department put up all eligible applications to the Principal who gives permission to admit.

6.4 Welfare schemes for

Teaching	Welfare schemes from 1) Staff Welfare Committee 2) Mizoram College Teachers' Association (MCTA) 3) Group Insurance Schemes
Non teaching	Welfare schemes from Staff Welfare Committee, and Group Insurance Schemes.
Students	Welfare schemes from students known as 'Student Aid Fund'. When necessary funds are also collected from the Teaching and Non-Teaching Staff.

6.5 Total corpus fund generated

Rs. 4,69,290. 00

6.6 Whether annual financial audit has been done   Yes ☐   No ☑

6.7 Whether Academic and Administrative Audit (AAA) has been done?   **No**

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic				
Administrative				

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes   Yes ☑   No ☐

For PG Programmes   Yes ☐   No ☐

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

> Not applicable

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

> Not applicable

6.11 Activities and support from the Alumni Association

None.

6.12 Activities and support from the Parent – Teacher Association

Not applicable

6.13 Development programmes for support staff

Support Staff are encouraged to participate in trainings organized by ATI, ICT Departments and H&TE, Government of Mizoram.

6.14 Initiatives taken by the institution to make the campus eco-friendly

The need to make the campus eco-friendly is expressed by words and shown by actions.
1) Planting tree saplings is done by social work called by the NSS Unit
2) Proper waste disposal is practised.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

1. Restructuring Daily Routine and extending the duration of the class to 1 hour from 45 minutes thereby making time available for interaction.
2. Making 75% the minimum criterion for eligibility for students to sit in the End-Semester Exams. Attendance of the students improved.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

1. As entrusted by the Teaching Staff Meeting the members of the IQAC restructured the Daily Routine with 1 hour duration of each class which was put into effect in July, 2013.
2. As proposed and endorsed by the Teaching Staff Meeting 75% attendance became mandatory for students to be eligible for End-Semester Exams. Right from the start of the Semester, i.e., July, 2013 students had been frequently informed of this fact.
3. Went to Aizawl to meet officials of the State PWD to request them to start construction works.

7.3 Give two Best Practices of the institution *(please see the format in the NAAC Self-study Manuals)*

Provide the details in annexure (annexure need to be numbered as i, ii,iii)

7.4 Contribution to environmental awareness / protection

1. Giving due importance to Environmental Science (EVS) which is a Foundational course.
2. The NSS Unit of the college organized Social work in which students and Teachers participated in cleaning the campus and planting tree-saplings.

7.5 Whether environmental audit was conducted? Yes [ ] No [✓]

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

None

8. **Plans of institution for next year**

1. To instil etiquette in the students.
2. To pursue the concerned authority to expedite construction works.
3. To seek ways and means to further increase physical infrastructure (building).

(T. ZAHMINGLIANA)
Coordinator
IQAC

(Dr C. LALMUANKIMA)
Chairman
IQAC

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